

The November 17, 2016 meeting of the Trustees of Atlanta Public Library district was called to order at 7:00 PM by President Randy Brooks. Other trustees present were Steve Dreyer, Lori Cotton, and Bill Thomas. Also present were Jenni Kascel, and Directors Cathy Maciariello, and Rachel Neisler.

There were no public comments.

After review of the October board minutes, a motion was made by Bill Thomas and seconded by Steve Dreyer to accept the minutes as written. The motion carried.

Bill Thomas presented the Treasurer's report. Taxes and insurance expenses were paid this month. There was discussion on the budget amount shown and the amount received that needs clarifying. Bill to review and share the information in our January, 2017 board meeting. A motion was made by Steve Dreyer and seconded by Lori Cotton, to NOT accept the budget as written pending the clarification of amounts shown/received in the January, 2017 meeting. The motion carried.

Cathy Maciarelo presented the Director's report for the Library. The trends for activities and programs remain steady. Program attendance is down this year. The Children's programs specifically. There are no programs/activities scheduled in December. The Board will discuss the overall strategic vision for programs/activities for 2017 during the January retreat Planning Session.

Rachel Neisler presented the Director's report for the Museum. The Museum received a donation of a commemorative plate from the old Baptist Church. The Museum is now closed for the season. Have received a Woods grant to cover the cost of digitizing the Atlanta Argus microfilm. In addition to providing local access to the digital images within the Museum, the grant will cover the cost of developing a web-based portal that will allow researchers and others to access the Argus on-line from a link on our web-site. Reels have been shipped for processing. Have begun work on the Masonic Lodge exhibit, including construction and research. Have reached out to Todd Parks to tear out a closet in the Union Hall building for space for the Masonic exhibit.

7 separate groups have signed up for using the Palm's facilities for Christmas parties.

Jen provided Facebook updates. The Lincoln Courier Media shared the library Family Vacation event, the Trick or Treat activities, and the Coming Home event. Discussion was held on the frequency of the need for Facebook reporting. Determined Jen would provide us updates quarterly. If during the non-reporting months anything that stands out comes up, Jen will let Cathy know. Cathy will determine if it needs to be brought to the board's attention. Reporting Months: March, June, September, and December.

Technology Committee – nothing to report

Cathy presented the completed Request for Building Use Form and Addendum. A motion was made by Bill Thomas and seconded by Steve Dreyer to accept the forms as writing WITH THE CORRECTION OF THE PRICING TO BE UPDATED ACROSS BOTH DOCUMENTS. The motion carried.

Steve Dreyer reported for the Environmental committee. Todd has worked on some of the downspout issues. Found that the east side downspout is not secured as well. Steve will continue to follow-up with Todd. Steve has been in contact with Nick in regards to the clock tower repair needs. On-going.

The Banner stand hanging adjustments have been completed. ACTION: Cathy has asked that Steve move the TV from the Children's library room to the Union Hall conference room for program presentations. Steve will work with Cathy to determine where and whether to mount the TV or get a stand to put it on.

Cathy presented the Local Expense Reimbursement Policy for Board approval. Motion was made by Lori Cotton and seconded by Bill Thomas to accept the policy as written. The motion carried.

The Board Vacancy Petition filing was discussed. Have heard from 3 or 4 persons considering filing a petition for the vacancies in 2017.

We will discuss Library Fund Raiser options in January. What other activities should we consider in the future?

No Library Board meeting in December, 2016.

Next Library Board meeting is January 12, 2017, 7:00 PM CST.

Our Retreat will be January 13th and 14th, 2017.

Motion was made by Bill Thomas and seconded by Steve Dreyer to adjourn the meeting. The motion carried.