

Agenda Item #11.1  
June 3, 2016

APPROVED

Minutes of the 417<sup>th</sup>  
Meeting of the  
Illinois Community College Board

Forest View Administration Center  
District 214 Central Office  
D214 Board Conference Room  
2121 South Goebbert Road  
Arlington Heights, IL

March 18, 2016

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the March 18, 2016 meeting as recorded.

**Item #1 – Roll Call and Declaration of Quorum**

Chair Lazaro Lopez called the Board meeting to order at 9:01 a.m. and asked Ann Knoedler to call roll. The following Board members were present: Terry Bruce, Teresa Garate, Cheryl Hyman, Nick Kachiroubas, Suzanne Morris, Ann Kalayil, Doug Mraz and student Board member Stephanie Torres. Board members Guy Alongi and Jake Rendleman were absent. A quorum was declared.

**Item #2 – Announcements and Remarks by Lazaro Lopez, Board Chair**

Chair Lopez took a moment to acknowledge and welcome the newly appointed newly appointed members, Nick Kachiroubas, Ann Kalayil, and Douglas Mraz.

Chair Lopez also mentioned that he will be consulting with Dr. Anderson on a new Board committee structure and will distribute it at the June Board meeting.

**Item #3 – Board Members Comments**

Nick Kachiroubas stated the ICCB has done a good job of, and should continue to, strengthening the community college system even with the budget crisis and state issues.

Douglas Mraz stated he is looking forward to reviewing the articulation agreements between the community colleges and universities. There needs to always be communication between the community colleges and universities in order to keep these articulation agreements updated, especially with changes in curriculum.

Ann Kalayil stated she is excited to be a part of the many opportunities to strengthen the Illinois Community College System even more.

#### **Item #4 – Executive Director Report**

Dr. Karen Hunter Anderson took a moment to welcome new Board members Nick Kachiroubas, Ann Kalayil, and Douglas Mraz. Dr. Anderson also thanked Chair Lopez for representing ICCB on the IL Disadvantaged Youth Task Force.

There has been an issue with apprenticeship programs that the ICCB staff has addressed with the Higher Learning Commission (HLC). HLC has shut down a few of our apprenticeship programs, but they are following requirements that are inconsistent from state to state. The ICCB staff is working with the HLC staff to discuss and hopefully correct these inconsistencies through a statewide agreement with HLC. Once completed, the ICCB staff will bring the agreement to the Board for review.

The ICCB continues to work with the community colleges on how to deal with the state budget crisis. Multiple colleges, such as Kishwaukee Community College and John A. Logan College, have had numerous lay-offs. Many community colleges have had to increase tuition, and the East St. Louis (ESL) Higher Education Center will run out of funding in June 2016. The ICCB is working with the surrounding colleges to help ESL with program continuity.

The ICCB staff continue to respond negatively to any legislation that have unfunded mandates. **The ICCB has suspended most travel monitoring visits and are limited to desk monitoring. The office is also running extremely low on paper, out of postage and light bulbs.**

Dr. Anderson concluded her remarks by stating that Nathan Wilson, Senior Director of Research and Policy Studies, has eliminated three data submissions that used to be required from the community colleges to the ICCB, which also aligns with ICCB Board Goal number two.

#### **Item #5 - Committee Reports**

##### **Item #5.1 – Fiscal, Personnel, Ethics and Conflict of Interest**

The committee convened on Friday, March 18 at 8:15 a.m. The below items were discussed:

- Financial Statements: Fiscal Year 2016
  - State General Funds
  - Special State Funds
  - Federal Funds
  - Bond Financed Funds
- Information Item: Summary of Capital Projects Approved by the Executive Director during 2015
- 2017 Community College System Budget-as recommended by the Governor

- Fiscal Year 2017 Budget Overview

The state is still deadlocked on the budget of fiscal year 2016. This is a major issue for the community colleges, students, and even at the agency level. Dr. Anderson mentioned that the ICCB is monitoring enrollments, which are up. The Governor's Office and legislature are currently discussing fiscal year 2017.

Board member Terry Bruce stated that the Board should start looking toward the future. The HLC will be conducting their accreditation visits to the community colleges, which is a very expensive visit incurred by the community colleges. The outcome will leave most of the colleges as non-accredited due to the lack of funding by the state. Mr. Bruce also stated that his college, Illinois Eastern Community College, has recently cut five million dollars from their budget and currently plan on staying in operation.

### **Item #6 – Agency Updates**

Brian Durham, Deputy Director for Academic Affairs, provided an update on Developmental Education efforts in the state of Illinois.

Jennifer Foster, Deputy Director for Adult Education and Workforce Development, provided updates on the Workforce Innovation and Opportunity Act and the High School Equivalency.

### **ILLINOIS WORKFORCE INNOVATION AND OPPORTUNITY (WIOA) ACT**

The Illinois Workforce Innovation and Opportunity (WIOA) Act Unified Plan is designed to provide a vision of the Governor's integration of workforce, education and economic development policy while also serving as a federal compliance document for the United States Departments of Labor and Education under the federal Workforce Innovation and Opportunity Act (WIOA). The Unified Plan outlines the vision, principles and goals for the integration of workforce, education and economic development programs for the State of Illinois.

#### ***Timeline for approval and submission of the Unified State Plan:***

The Unified State Plan is due on April 1, 2016 to the Departments of Education and Labor. A federal portal has been created to submit the plan and all of the required elements. Members of the general public were provided the opportunity to submit comments on the draft Unified State Plan through a 30-day public comment period beginning January 25, 2016 through February 24, 2016. Approximately 20 comments were received and reviewed by the appropriate core partners. If applicable, the comments were incorporated into the Unified State Plan. The State Workforce Board reviewed and provided comment on the draft Unified Plan on February 25, 2016 and authorized the Executive Committee to review and approve the final plan on, March 21, 2016. An ICCB staff member participates as part of the Executive Committee.

### **HIGH SCHOOL EQUIVALENCY**

#### ***Timeline: Addition of HiSET<sup>®</sup> and TASC<sup>™</sup>:***

- March 20, 2015: Illinois Community College Board approves two new high school equivalency exams, HiSET<sup>®</sup> and TASC<sup>™</sup>, based on IL High School Equivalency Taskforce recommendations.

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- January 11, 2016: TASC™ State Memorandum of Understanding (MOU) is fully approved by both Illinois Community College Board (ICCB) and DRC/CTB.
- January 13, 2016: HiSET® State MOU is fully approved by both ICCB and ETS.
- January 20, 2016: Testing centers receive the HiSET® and TASC test center MOUs to review.
- *January to Present:* Testing centers are completing MOUs, which are approved by HSE State Administrator, Jennifer Foster, and forwarded to the respective vendor(s). Approved testing centers are in the process of completing necessary vendor requirements and training.
- March 30, 2016: Regional HiSET® training for Central testing centers
- March 31, 2016: Regional HiSET® training for Southern testing centers
- April 1, 2016: Regional HiSET® training for Northern testing centers
- Mid-April 2016 -May 1, 2016: Rollout anticipated for HiSET®; TASC™ TBA
- May 9, 2016: ILHSE database update anticipated to credential students passing HiSET® or TASC™ or Plan B is implemented, which is a manual process.

***Current Active Testing Sites:*** *Note: HiSET® and TASC™ testing centers are expected to go live for the new exams in May, 2016.*

There are currently **146** high school equivalency testing centers in Illinois.

- Sites offering only GED®: 85
- Sites offering only TASC™: 3
- Sites offering only HiSET®: 4
- Sites offering both TASC™ and HiSET®: 5
- Sites offering both GED® and HiSET®: 32
- Sites offering both GED® and TASC: 6
- Sites offering all three exams: 11

***IL Alternative Methods of Credentialing Taskforce***

The ICCB directed the staff to create a taskforce to investigate alternative methods of credentialing for high school equivalency. This directive was based on a recommendation from the IL High School Equivalency Taskforce.

The Alternative Methods of Credentialing Taskforce will consist of approximately 25 members, including representatives from ICCB staff, Adult Education providers, Testing Centers, Regional Office of Education Superintendents, college personnel, and other interested individuals.

The taskforce is expected to review three alternative methods of credentialing for high school equivalency:

- National External Diploma Program – CASAS
- Excel High School
- High School Equivalency Diploma Options– a mixed model method utilized in the State of Wisconsin

ICCB staff began outlining potential taskforce members in January 1, 2016. These members have been contacted to participate.

The taskforce will meet on the following dates:

- March 21, 2016
- May 23, 2016
- August 11, 2016
- October 6, 2016

Recommendations from the taskforce are tentatively scheduled to be presented at the ICCB meeting on November 18, 2016.

Jeff Newell, Deputy Director for Student Services and Technology, provided an update on the Information Technology Transformation in the State. State CIO Hardik Bhatt has laid out a vision for the Information Technology's (IT) Transformation in Illinois state government. Illinois is a top five (5) state in IT spending and bottom 25 percent of states in technological capability. IT Transformation will correct serious IT issues in the state and modernize Illinois' IT infrastructure and the services it provides. Current IT issues in the state that this transformation will address are antiquated systems, cyberattack vulnerability, duplicative systems, and poor service for citizens.

To address this, the state is creating a new department, the Department of Innovation and Technology (DoIT). Governor Rauner signed an Executive Order in January to form DoIT. Both branches of the legislature and both parties are supportive of the move. DoIT begins officially on July 1, 2016. It will create a unified technology direction for state and centralize IT staffing and operations.

It is uncertain at this time how the ICCB will be affected by the formation of DoIT.

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The Board took a break at 10:23 and returned at 10:37 a.m.

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## **Item #7 – Advisory Organizations**

### **Item #7.1 – Adult Education and Family Literacy Council**

Dan Deasy reported that the Council last convened on March 10<sup>th</sup>. It was established that the Council's number one priority is working on the Illinois Workforce Innovation and Opportunity (WIOA) Act Unified Plan. On May 12<sup>th</sup> the subcommittees will report out on their recommendations on WIOA.

### **Item #7.2 – Student Advisory Council**

Stephanie Torres, student Board member, stated the Council conducted their final meeting last week and most of the community colleges were represented. The new ICCB student Board member, Ugne Narbutaite from Parkland College, was selected.

The Council discussed financial issues and tried to determine other resources to accommodate the lack of state funding. There was a textbook swap set up that has worked out pretty well so far. The Council also approved a letter that students could address to their legislators requesting the release of operational funding for the Illinois community colleges. On April 20<sup>th</sup>, SAC will host their Student Advocacy Day.

Ms. Torres will continue on to Northern Illinois University to pursue a degree in Nursing. On behalf of the Board, Chair Lopez thanked Ms. Torres for her service.

**Item #7.3 – Illinois Community College Faculty Association (ICCFA)**

Allan Levandowski briefly stated that the ICCFA will conduct their next meeting on the afternoon of March 18<sup>th</sup>. The Association will discuss their 2016 Retreat, which will be held in Springfield in conjunction with the ICCTA conference, and the grant and scholarship proposals that have been received.

**Item #7.4 - Illinois Council of Community College Presidents (ICCCP)**

Dr. Charlotte Warren, President of Lincoln Land Community College and the President of the ICCCP, stated the ICCCP met last week. During the meeting, the Council approved their Legislative Agenda which includes:

- The community colleges are under local control, not under state control
- The State Budget
- MAP Funding
- Veterans Grants Funding

Senator McGuire and Representative Pritchard were guest speakers during the meeting and explained that there may not be a fiscal year 2016 budget passed at all.

The new officers have been selected:

- President - Tom Ramage, President of Parkland College
- Vice President – John Avendano, President of Kankakee Community College
- Secretary – Lori Sundberg, President of Carl Sandburg College

The Council also discussed the Baccalaureate Degree legislation. This legislation was introduced for only the Baccalaureate in Nursing (BSN), not for the Baccalaureate in Applied Sciences. Therefore, the Council will be modifying their White Paper to reflect this change, and it should be ready within a week. Appropriate tuition will be applied to help with costs. The only added expenses will be those incurred for any courses that are **added** for the BSN.

Dr. Warren concluded by stating the next meeting will be in conjunction with Lobby Day on May 3<sup>rd</sup> and 4<sup>th</sup>.

**Item #7.5 – Illinois Community College Trustees Association (ICCTA)**

Mike Monaghan stated the ICCTA met last week. During the meeting, the Association conducted an awards ceremony to honor the four student winners of the Reel Illinois Contest. The contest was a yearlong, with the students having to submit a video promoting their community colleges. There were two winners in two different categories. Two students were each awarded \$1000 prizes and two other students were each awarded \$500 prizes.

Four community colleges, City Colleges of Chicago, Kishwaukee Community College, Elgin Community College, and Harper College, presented on their colleges' best practices.

During the meeting, the Association approved their Legislative Agenda; number one on the list is the community colleges are under local control, not under state control.

The BSN was also discussed during the meeting. A special committee was formed to review the legislation and will provide their recommendations to the ICCCP next week.

Mr. Monaghan concluded by stating the next meeting will be in conjunction with Lobby Day on May 3<sup>rd</sup> and 4<sup>th</sup>. The ICCTA Annual Convention will be held at the beginning of June in Springfield.

### **Item #8 – 2016 Spring Legislation**

Matt Berry, Legislative and External Affairs Liaison, provided the Board with a spring 2016 legislative update that included a list of all the actions of the General Assembly as of March 10<sup>th</sup>. He then gave a brief presentation touching on a few specific bills that pertain to ICCB and the system.

### **Item #9 - Alliance for College and Career Readiness at Elgin Community College**

Elgin Community College (ECC) began its Alliance for College Readiness in 2006. This presentation provided an overview of the Alliance, briefly described several Alliance projects and their results, and discussed the Partnership Academy, ECC's mentorship work with six Illinois community colleges, assisting these schools in forming their own college readiness partnerships.

This presentation was given by Dr. Libby Roeger, Dean, College Transitions & Developmental Education – Elgin Community College.

### **Item #10 – New Units**

#### **Item #10.1 – Permanent Approval of Joliet Junior College, Lake Land College, Carl Sandburg College, Rend Lake College, Triton College, Harper College**

Teresa Garate made a motion, which was seconded by Nick Kachiroubas, to approve the following items:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

#### **PERMANENT PROGRAM APPROVAL**

##### **Joliet Junior College**

- Human Services Generalist A.A.S. degree (64 credit hours)
- Human Services Generalist Certificate (39 credit hours)

Lake Land College

- IT: Computer Applications A.A.S. degree (68 credit hours)
- IT: Computer Applications Certificate (30 credit hours)
- IT: Computer Game Development Certificate (30 credit hours)
- IT: Digital Media Specialist Certificate (31 credit hours)
- IT: Programming A.A.S. degree (68 credit hours)
- IT: Programming Certificate (30 credit hours)
- IT: Web Technology A.A.S. degree (68 credit hours)
- IT: Web Technology Certificate (30 credit hours)

Carl Sandburg College

- Process Maintenance Technology A.A.S. (60 credit hours)
- Industrial Mechanical Maintenance Certificate (30 credit hours)

Rend Lake College

- Welding Technology A.A.S. degree (65 credit hours)

Triton College

- Biotechnology Laboratory Technician A.A.S. degree (62 credit hours)

Harper College

- Physical Therapy Assistant A.A.S. degree (69 credit hours)

A roll call vote was taken with the following results:

Terry Bruce	Yea	Ann Kalayil	Yea
Teresa Garate	Yea	Doug Mraz	Yea
Cheryl Hyman	Yea	Suzanne Morris	Yea
Nicholas Kachiroubas	Yea	Stephanie Torres	Yea
		Lazaro Lopez	Yea

The motion was approved. Student Advisory vote: Yea.

**Item #10.2 – Malcolm X College**

Teresa Garate made a motion, which was seconded by Nick Kachiroubas, to approve the following items:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

**PERMANENT PROGRAM APPROVAL**

**Malcolm X College**

- Medical Assisting Certificate (31 credit hours)



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A roll call vote was taken with the following results:

Terry Bruce	Yea	Ann Kalayil	Yea
Teresa Garate	Yea	Doug Mraz	Yea
Cheryl Hyman	Abstain	Suzanne Morris	Yea
Nicholas Kachiroubas	Yea	Stephanie Torres	Yea
		Lazaro Lopez	Yea

The motion was approved. Cheryl Hyman abstained. Student Advisory vote: Yea.

**Item #10.3 – Frontier Community College**

Nick Kachiroubas made a motion, which was seconded by Teresa Garate, to approve the following items:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

**PERMANENT PROGRAM APPROVAL**

**Frontier Community College**

- Graphic Arts and Design Associate in Applied Science (A.A.S.) degree (60 credit hours)
- Graphic Design Certificate (30 credit hours)

A roll call vote was taken with the following results:

Terry Bruce	Abstain	Ann Kalayil	Yea
Teresa Garate	Yea	Doug Mraz	Yea
Cheryl Hyman	Yea	Suzanne Morris	Yea
Nicholas Kachiroubas	Yea	Stephanie Torres	Yea
		Lazaro Lopez	Yea

The motion was approved. Terry Bruce abstained. Student Advisory vote: Yea.

**Item #11 – Consent Agenda**

Nick Kachiroubas made a motion, which was seconded by Suzanne Morris, to approve the consent agenda's following items:

**Item #11.1 - Minutes of the January 22, 2016 Board Meeting**

The Illinois Community College Board hereby approves the Board minutes of the January 22, 2016 meeting as recorded.

**Item #11.2 - Minutes of the January 22, 2016 Board Executive Session Meeting**

The Illinois Community College Board hereby approves the Executive Session minutes of the January 22, 2016 meeting as recorded.

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A roll call vote was taken with the following results:

Terry Bruce	Yea	Ann Kalayil	Abstain
Teresa Garate	Yea	Doug Mraz	Abstain
Cheryl Hyman	Yea	Suzanne Morris	Yea
Nicholas Kachiroubas	Yea	Stephanie Torres	Yea
		Lazaro Lopez	Yea

The motion was approved. Ann Kalayil and Doug Mraz abstained. Student Advisory vote: Yea.

**Item #12 – Consent Agenda**

Cheryl Hyman made a motion, which was seconded by Teresa Garate, to approve the consent agenda's following items:

**Item #12.1 - Approval of Confidentiality of Executive Session Minutes**

The Illinois Community College Board hereby determines the Executive Session Minutes held on September 16, 2005; September 21, 2005; September 15, 2006; November 17, 2006; January 22, 2007; February 26, 2007; March 26, 2007; June 8, 2007; May 19, 2008; September 19, 2008; March 26, 2010; June 4, 2010; January 28, 2011; March 18, 2011; June 3, 2011; September 16, 2011; January 27, 2012; November 16, 2012; January 25, 2013; February 6, 2013; March 22, 2013; September 20, 2013; June 6, 2014; September 18, 2015; and November 20, 2015 are to remain confidential. All other Executive Session Minutes are available for public inspection.

**Item #12.2 - Approval of Disposal of the Verbatim Recording of Minutes**

The Illinois Community College Board hereby authorizes the Board Secretary to destroy all verbatim recordings of minutes from open and closed meetings no less than 18 months after the completion of the meeting.

A roll call vote was taken with the following results:

Terry Bruce	Yea	Ann Kalayil	Yea
Teresa Garate	Yea	Doug Mraz	Abstain
Cheryl Hyman	Yea	Suzanne Morris	Yea
Nicholas Kachiroubas	Abstain	Stephanie Torres	Yea
		Lazaro Lopez	Yea

The motion was approved. Nicholas Kachiroubas and Doug Mraz abstained. Student Advisory vote: Yea.

**Item #13 – Information Items**

There was no discussion.

**Item #13.1 - Fiscal Year 2016 Financial Statements**

**Item #13.2 - Summary of Capital Projects Approved by the Executive Director During Calendar Year 2015**

**Item #13.3 - Administrative Rules Changes – PBVS Credits by Community Colleges**

**Item #14 – Other Business**

Chair Lopez stated that the date and/or time of the next Board meeting on June 3<sup>rd</sup> may need to be changed. More information on the change will be sent to the Board.

**Item #15 – Public Comment**

There was no public comment.

**Item #16 – Executive Session**

The Board did not convene into Executive Session.

**Item #17 – Executive Session Recommendations**

There were no recommendations.

**Item #18 – Adjournment**

Ann Kalayil made a motion, which was seconded by Doug Mraz, to adjourn the Board meeting at Noon.

A roll call vote was taken with the following results:

Terry Bruce	Yea	Ann Kalayil	Yea
Teresa Garate	Yea	Doug Mraz	Yea
Cheryl Hyman	Yea	Suzanne Morris	Yea
Nicholas Kachiroubas	Yea	Stephanie Torres	Yea
		Lazaro Lopez	Yea

The motion was approved. Student Advisory vote: Yea.