

**CONFIRMATION OF SUBSTANTIATED VIOLATIONS
AND CORRECTIVE PLAN**

September 8, 2014

Aunt Nancy's Childcare

Shawn Seibert- Director, Barbara Calibraro- Ex. Dir. & Nancy Power- Owner

1801 E. Lincoln Hwy.

New Lenox, IL 60451

Day Care Center

Provider # 368006

Dear Director Siebert:

The violations listed below were substantiated during a:

- licensing monitoring visit on September 5, 2014 .
- licensing renewal visit on [Date of Visit] .
- licensing complaint investigation # [Complaint Investigation #] .

Violation/Citation/Corrective Plan*

Section 407.120 Personnel Records

c) The Department shall be notified by the next business day when there is a change of director or school-age director. Other staff changes, including a change in an employee's position status within the center, shall be reported to the Department monthly in a form prescribed by the Department. Name changes shall be documented in the personnel file.

This licensing representative observed that you did not submit a 508 for the hiring of Valerie Johnson on August 21, 2013. It was also observed that there was no documentation on file verifying how Bethany Buom became Bethany Taylor.

You submitted the 508 on-site correcting the 508 issue.

Submit by September 22, 2014, a marriage certificate or other official documentation verifying Bethany's name change.

Section 407.370 Physical Plant/Indoor Space

m) Any extensive extermination of pest or rodents shall be conducted by a licensed pest control operator under the direct observation of a staff member to insure that residue is not left in areas accessible to children.

This licensing representative observed that on April 9, 2014, Bradley Pest Control had a person come out and spray pesticides in Room 2 due to a problem with ants. Director, Shawn Siebert, stated that she was not with the person who applied the pesticides nor was any other staff member with him.

Submit by September 22, 2014, your written plan for future compliance.

Violation/Citation/Corrective Plan continued on attached page

CFS 596-01 Addendum
2/2009

Date of Letter: September 8, 2014
Monitoring Date: September 5, 2014

Aunt Nancy's Childcare
Shawn Seibert, Director
Barbara Calibraro, Ex. Director
1801 E. Lincoln Hwy.
New Lenox, IL 60451
ID# 368006

Violation/Citation:

Section 407.390 Outdoor Play Area

- i) Protective surfaces (wood mulch, bark mulch, wood chips, sand, gravel, rubber mats, etc.) shall be provided in areas where climbing, sliding, swinging or other equipment from which a child might fall is located.
- 2) The protective surface shall have a Critical Height value of at least the height of the highest accessible part of the equipment, unless rubber mats are used which have been manufactured specifically for this purpose and which comply with the requirements established by the Consumer Products Safety Commission or the American Society for Testing Materials. See Appendix H for Critical Height values.

This licensing representative observed that the mulch on the playground is very packed. New mulch is needed to meet the Critical Height values. Please remember in the future that mulch should be replaced and raked as needed to continue meeting the Critical Height values (see Page 135 of the 2012 407 Licensing Standards for Critical Height values).

Submit by October 5, 2014, your written plan for compliance detailing when (date) the new mulch was received and spread out. Submit copy of receipt for mulch.

NOTE: We discussed radon testing and that you should submit the results of the radon testing by November 11, 2014.

The Corrective Plan is effective immediately. You are expected to correct, and maintain as corrected, each violation listed above.


Unannounced monitoring visits will occur until each violation is corrected

Failure to correct, and maintain as corrected, each violation by the expected completion date may result in amendment of the facility license to reduce the hours of operation, change terms and conditions of operation, reduce the capacity of the facility and/or change the age range of children served by the facility, OR a recommendation to begin enforcement action against the license.

You may request a Supervisory Review with the licensing supervisor if (a) you believe that any of the above-cited violations should not have been substantiated, (b) you believe that the licensing representative incorrectly applied the cited section of the Licensing Standards or the Child Care Act, or (c) you want to request that changes be made in the Corrective Plan.

Your request for a Supervisory Review must be in writing, and must be mailed or faxed within 10 days from the postmark on this notice to:

Carolyn Jordan, Day Care Licensing Supervisor
Department of Children and Family Services
1619 W. Jefferson Street
Joliet, Illinois 60435
Fax: 815-730-4104


DeNay Cortez, MSW
Licensing Representative
Department of Children and Family Services
1619 W. Jefferson St.
Joliet, Illinois 60435
(815) 730-4000

cc: Carolyn Jordan, Day Care Licensing Supervisor
Nancy Power, Vice President

* If your facility is a licensed day care facility or a child welfare agency providing adoption services, the record of these substantiated violations, including the corrected violations, will be made available to the public, upon request, through the Department's Day Care Information Line or the Adoption Agency Information and Complaint Registry.

**CONFIRMATION OF SUBSTANTIATED VIOLATIONS
AND CORRECTIVE PLAN**

August 26, 2013
Aunt Nancy's Childcare
Shawn Seibert- Director, Barbara Calibraro- Ex. Dir. & Nancy Power- Owner
1801 E. Lincoln Hwy.
New Lenox, IL 60451
Day Care Center
Provider # 368006

Dear Ms. Seibert, Ms. Calibraro & Ms. Power:

The violations listed below were substantiated during a:

- licensing monitoring visit on [Date of Visit]
- licensing renewal visit on August 21, 2013
- licensing complaint investigation # [Complaint Investigation #]

Violation/Citation/Corrective Plan*

Section 407.350 Napping and Sleeping

b) The crib, bed or cot provided for each child shall be appropriate to the child's level of development.

1) Infants shall sleep in cribs.

E) By December 28, 2012, the day care center shall obtain certification that all cribs used by the center meet or exceed the federal safety standards in 16 CFR 1219 or 1220 (2011). This certification from the manufacturer shall be available for inspection by the licensing representative. In the absence of a manufacturer's certificate, proof that the crib was manufactured on or after June 28, 2011 will meet the required standard.

This licensing representative observed that you were unable to present a certificate of compliance for 4 of your cribs.

Submit Certificate of Compliance for each of the 4 cribs, or your written plan for compliance by August 30, 2013.

Section 407.340 Diapering and Toileting Procedures

k) Hot and cold running water shall be provided.

1) Hot water supplied to plumbing fixtures used by children shall be tempered or thermostatically controlled to less than 115° F.

This licensing representative observed that the hot water temperature at the sink in Room 1 (Infant Room) was at 127 degrees and the hot water temperature at the sink in Room 2 (Toddler Room) was above 115 degrees.

Submit a written plan for compliance by August 30, 2013, detailing when the temperatures were turned down and what are the new temperatures at each specific sink.

Violation/Citation/Corrective Plan continued on attached page

CFS 596-01 Addendum
2/2009

August 26, 2013
Monitoring Date: June 16, 2011

Aunt Nancy's Childcare
Shawn Seibert, Director
Barbara Calibraro, Ex. Director
1801 E. Lincoln Hwy.
New Lenox, IL 60451
ID# 368006

Violation/Citation:

Section 407.390 Outdoor Play Area

- l) Play areas and play equipment shall be maintained in good repair and in a safe, clean and sanitary manner.
 - 1) The equipment in the outdoor play area shall be of safe design and in good repair.
- i) Protective surfaces (wood mulch, bark mulch, wood chips, sand, gravel, rubber mats, etc.) shall be provided in areas where climbing, sliding, swinging or other equipment from which a child might fall is located.
 - 2) The protective surface shall have a Critical Height value of at least the height of the highest accessible part of the equipment, unless rubber mats are used which have been manufactured specifically for this purpose and which comply with the requirements established by the Consumer Products Safety Commission or the American Society for Testing Materials. See Appendix H for Critical Height values.

This licensing representative observed that the playground needs lots of maintenance. Both of the brown climbers have peeling paint and wood that has rotten out pretty bad. There are also some loose floor boards and wooden slats. The climber with the green slide is covered in bird feces. The fence that surrounds the playground needs to be painted due to so much peeling paint. The playground is also in need of mulch in order to meet the critical height value (see Page 135 of the 2012 407 Licensing Standards).

Submit your written plan for compliance by September 9, 2013, detailing how and when maintenance was completed for all items described above as violations.

NOTE: Radon testing was discussed and written information was given. We also discussed that the Hearing and Vision Screenings are not optional for parents. If parents don't allow testing at the center for their children then they must provide the results from a doctor on the day the center has the testing done.

The Corrective Plan is effective immediately. You are expected to correct, and maintain as corrected, each violation listed above.


Unannounced monitoring visits will occur until each violation is corrected

Failure to correct, and maintain as corrected, each violation by the expected completion date may result in amendment of the facility license to reduce the hours of operation, change terms and conditions of operation, reduce the capacity of the facility and/or change the age range of children served by the facility, OR a recommendation to begin enforcement action against the license.

You may request a Supervisory Review with the licensing supervisor if (a) you believe that any of the above-cited violations should not have been substantiated, (b) you believe that the licensing representative incorrectly applied the cited section of the Licensing Standards or the Child Care Act, or (c) you want to request that changes be made in the Corrective Plan.

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Carolyn Jordan, Day Care Licensing Supervisor
Department of Children and Family Services
1619 W. Jefferson Street
Joliet, Illinois 60435
Fax: 815-730-4104


DeNay Cortez, MSW
Licensing Representative
Department of Children and Family Services
1619 W. Jefferson St.
Joliet, Illinois 60435
(815) 730-4000

cc: Carolyn Jordan, Day Care Licensing Supervisor
Nancy Power, Vice President

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**CONFIRMATION OF SUBSTANTIATED VIOLATIONS
AND CORRECTIVE PLAN**

August 26, 2015
Rose Beebe, Director
Aunt Nancy's Childcare Inc.
21700 S. Gougar Rd.
New Lenox, IL 60451
Facility Type: Day Care Center
Provider ID# 389431

Dear Director Rose Beebe:

The violations listed below were substantiated during a:

- licensing monitoring visit on [Date of Visit] .
- licensing renewal visit on August 25, 2015 .
- licensing complaint investigation # [Complaint Investigation #] .

Violation/Citation/Corrective Plan*

Section 407.100 General Requirements for Personnel

c) Child care staff shall be willing to participate in activities leading to professional growth in child development and education, and in training related to the specific needs of the children served.

1) The director and each child care staff member shall participate in 15 clock hours of in-service training per year. For the first year of employment, topics that must be included in the training are staff requirements to recognize and report suspected child abuse or neglect, how to make a child abuse or neglect report, rules governing the operation of the facility, and the legal protection afforded to persons who report violations of licensing standards. Subsequent in-service training may include, but shall not be limited to, child development, symptoms of common childhood illnesses, hygiene, guidance and discipline, and communication with parents.

6) The director and each child care staff member must complete the on-line Mandated Reporter Training that is available on the Department's website. Current staff must complete this training by October 15, 2014. Newly hired staff must complete this training within 30 days after hire.

7) If the facility is licensed to care for newborns and infants, all newly hired day care center staff shall take and complete the Sudden Infant Death Syndrome (SIDS) and Shaken Baby Syndrome (SBS) trainings within 30 days after hire.

Licensing representative observed that Jennifer McAndrew does not have verification of completing the mandated reporter training, SIDS and SBS. She also needs to complete six hours of in service training for 2014.

Submit copies of certification of training by September 25, 2015, including documentation of six hours of in-service training.

Violation/Citation/Corrective Plan continued on attached page

CFS 596-01 Addendum
2/2009

Date of Visit: August 25, 2015
Date of Letter: August 26, 2015

Aunt Nancy's Childcare Inc.
Rose Beebe, Director
21700 S. Gougar Rd.
New Lenox, IL 60451
ID# 389431

Violation/Citation:

Section 407.120 Personnel Records

- a) A confidential file shall be maintained on each staff person and contain at least the following information:
 - 2) A record of current medical examination on a form prescribed by the Department;
 - 6) A signed statement that acknowledges the employee's status as a mandated reporter of suspected child abuse and neglect.

Licensing representative observed that Deborah Stampa-Nato needs to have a current DCFS medical on file and she need to have a signed Mandated Reporter letter on file.

Submit a copy of the current medical and Mandated Reporter letter by September 25, 2015.

Section 407.330 Nutrition and Meal Service

- k) Meals and snacks for children one year of age and older shall comply with the requirements of Appendix E. Meals shall be prepared so as to moderate fat and sodium content. Limit salty snack foods, such as pretzels or chips.

Licensing representative observed that some of your snack menus only have one component and they should have two.

Submit copies of corrected menus by September 25, 2015

Section 407.370 Physical Plant/Indoor Space

- n) Pesticide Application
 - 2) Before a child is enrolled, the day care center shall provide a summary of its pest management plan and uses of pesticides to the child's parents or guardians. The center shall notify all parents or guardians before a pesticide application, or maintain a registry of parents or guardians who wish to receive written notification of when the facility will receive a pesticide application and send a written notification to them. Notification of the intended date of the application of the pesticide, which may be in the form of newsletters, bulletins, calendars, or other written communication methods presently used by the center, must be given at least 2, but not more than 30, days before the pesticide application. When economically feasible, the center must adopt an Integrated Pest Management (IPM) program as defined in Section 3.25 of the Structural Pest Control Act [225 ILCS 235/3.25], involving the cooperation between day care staff and pest control personnel or other specialists to use a variety of non-chemical methods as well as pesticides, when needed, to reduce pest infestations to acceptable levels and to minimize children's exposure to pesticides.

Licensing representative observed that [REDACTED] does have verification of her parent viewing the pest management policy because there is no signed receipt of the parent handbook in her file.

Submit copy of signed receipt by September, 25 2015.

Section 407.380 Equipment and Materials

- j) First-aid kits shall be maintained and readily available for use.
 - 4) The on-site first-aid kits shall contain the following supplies, at minimum:
 - N) Current American Academy of Pediatrics or American Red Cross standard first-aid text or an equivalent first-aid guide.

Licensing representative observed that you did not have a First Aid manual in the First Aid kit that remains on the premises.

Submit a copy of receipt or compliance plan for the First Aid book by September 25, 2015.

Section 407.390 Outdoor Play Area

- f) All play space shall be fenced or otherwise enclosed or protected from traffic and other hazards. Fences shall be at least 48 inches in height (for fences installed or replaced after January 1, 1998). Fences shall be constructed in such a way that children cannot exit without adult supervision. Corral-type fences and fences made of chicken wire shall not be used. Play areas for children under two years of age shall be enclosed so that the bottom edge is no more than 3½ inches above the ground and openings in the fence are no greater than 3½ inches.
- l) Play areas and play equipment shall be maintained in good repair and in a safe, clean and sanitary manner.

Licensing representative observed a 4.5 to 5 inch gap between the bottom of the fence and the ground on the Infant/Todd playground by the black top drive way. The lower part of the fence also needs to be repaired in the same area.

Submit a copy of your compliance plan regarding the fence on the playground by September 25, 2015, indicating the date the violation was corrected.

Note: We discussed that the parental signature and date on the child application form needs to be right after the pick-up authorization. Also, the new Guidance & Discipline policy needs to be added to the Parent Handbook. Please submit these items by September 25, 2015.

The Corrective Plan is effective immediately. You are expected to correct, and maintain as corrected, each violation listed above.

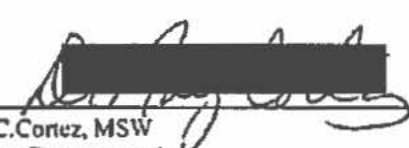
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Debra DeValdivielso, Day Care Licensing Supervisor
Department of Children and Family Services
1619 W. Jefferson Street
Joliet, Illinois 60435
Fax: 815-730-4104


DeNay C. Cortez, MSW
Licensing Representative
Department of Children and Family Services
1619 W. Jefferson St.
Joliet, IL 60435
(815)730-4000

cc: Debra DeValdivielso, Day Care Licensing Supervisor
Pat and Nancy Power, President & Vice President

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**CONFIRMATION OF SUBSTANTIATED VIOLATIONS
AND CORRECTIVE PLAN**

September 2, 2014
Rose Beebe, Director
Aunt Nancy's Childcare Inc.
21700 S. Gougar Rd.
New Lenox, IL 60451
Facility Type: Day Care Center
Provider ID# 389431

Dear Ms. Beebe:

The violations listed below were substantiated during a:

- licensing monitoring visit on August 28, 2014 .
- licensing renewal visit on [Date of Visit] .
- licensing complaint investigation # [Complaint Investigation #] .

Violation/Citation/Corrective Plan*

Section 407.90 Staffing Structure

- a) The day care center shall provide staff to ensure the care and safety of the children at all times.
- 2) Each staff person shall be qualified for his or her position, as required by this Part, at the time he or she is hired or promoted.

Section 407.120 Personnel Records

- a) A confidential file shall be maintained on each staff person and contain at least the following information:
 - 3) Three written character references, verified by the day care center;
 - 4) Proof of educational achievement as required for the individual's position. Foreign credentials require additional documentation providing a statement of the equivalency in the U.S. educational system;

This licensing representative observed that Megan Majewski had 2 reference letters, but needs 1 more. Lisa Martens has 3 reference letters, but they are not verified.

Submit copies of all 3 verified reference letters by October 28, 2014.

This licensing representative observed that Megan Majewski and Lisa Martens were in Room 1 (Infants) meeting staff to child ratios, but neither had official transcripts on file.

Submit copies of official transcripts and a new staffing plan by October 28, 2014.

Violation/Citation/Corrective Plan continued on attached page

CFS 596-01 Addendum
2/2009

Date of Visit: August 28, 2014
Date of Letter: September 2, 2014

Aunt Nancy's Childcare Inc.
Rose Beebe, Director
21700 S. Gougar Rd.
New Lenox, IL 60451
ID# 389431

Violation/Citation:

Section 407.70 Organization and Administration

- e) As a part of new staff orientation, the child care director and all staff shall review the following documents and the date of their review shall be recorded in the personnel files:
 - 1) the Child Care Act of 1969 [225 ILCS 10];
 - 2) the Abused and Neglected Child Reporting Act [325 ILCS 5]; and
 - 3) the portions of 89 Ill. Adm. Code 407 (Licensing Standards for Day Care Centers) that affect their functions and responsibilities.

This licensing representative observed that Lisa Martens, Tamara Folgers and Brenna Beebe do not have documentation verifying review of items 1 thru 3.

Submit copies of signed documentation verifying review by September 15, 2014.

Section 407.250 Enrollment and Discharge Procedures

- i) The day care center shall maintain a record on all children enrolled in the center to help staff plan effectively to meet each child's individual needs.
 - 1) A written enrollment application shall be on file for each child with the signatures of the enrolling parents. The application shall contain the following information:
 - 1) Information regarding the child's individual development, habits, medical needs and other factors critical to the child's well-being and ability to participate in the program.

**THE ABOVE STANDARD WAS MISTAKENLY QUOTED AS 407.250 i2I
INSTEAD OF 407.250 i1I ON CFS 597-C, Page 6, DATED AUGUST 28, 2014**

This licensing representative observed that [REDACTED] was missing some developmental information in her application (missing pages).

Submit copies of completed pages by September 15, 2014.

Section 407.310 Health Requirements for Children

- a) A medical report on forms prescribed by the Department shall be on file for each child.
- 6) The initial examination shall show that children from the ages of one to 6 years have been screened for lead poisoning (for children residing in an area defined as high risk by the Illinois Department of Public Health in its Lead Poisoning Prevention Code (77 Ill. Adm. Code 845)) or that a lead risk assessment has been completed (for children residing in an area defined as low risk by the Illinois Department of Public Health).

This licensing representative observed that [REDACTED] does not have a lead assessment with results on file.

Submit a copy of the completed lead assessment by October 25, 2014.

Section 407.330 Nutrition and Meal Service

- g) Menus shall be planned at least one week in advance and shall be available for review. If substitutions are made for any food item, menus shall be corrected to reflect meals as served. Substitutions shall be nutritionally equal to the food items being replaced. Corrected menus shall be on file and available for review for one year after the meals were served.
- 2) Menu planning shall reflect consideration for cultural and ethnic patterns, and menus shall be nutritionally equivalent to the requirements of the Meal Pattern Chart in Appendix D and Appendix E, as appropriate.
- i) Children shall be offered food at intervals of not less than 2 hours and not more than 3 hours apart, unless the child is asleep.

This licensing representative observed that your daily schedules do not display that there is an interval of at least 2 hours between food (meal) services.

This licensing representative also observed that your am and pm snacks have listed only 1 of the 2 required meal components. It was suggested you do 2 menus, one for Infants & Toddlers and another for Preschool & School Age.

Submit copies of your corrected daily programs and menus by September 15, 2014.

Section 407.370 Physical Plant/Indoor Space

- b) The building or portion of the building to which children from the center have access shall be used only for a program of child care during the hours that the center is in operation. The space used for child care may be shared by other groups or persons outside of the hours of operation.
- e) The building and indoor space shall be maintained in good repair and shall provide a safe, comfortable environment for the children.

THE ABOVE STANDARD WAS MISTAKENLY QUOTED AS 407.370c INSTEAD OF 407.370E ON CFS 597-C, Page 8, DATED AUGUST 28, 2014

This licensing representative also observed that high school girls were using the bathroom stalls designated for the sole use of Aunt Nancy's Childcare despite the signs on the stalls that read "use for Aunt Nancy's Only". These stalls are for the use of Rooms 4 and 5. Since Room 5 will be closing you only need 2 stalls now. Maybe you can somehow put locks on the stalls.

This licensing representative observed that your door bell is not working.

Submit a written plan for compliance by September 15, 2014, detailing how and when (date) the door bell was repaired and include in your plan and any actions taken to ensure the exclusive use of the bathroom stalls for Room 4 (P.S.).

Section 407.390 Outdoor Play Area

- f) All play space shall be fenced or otherwise enclosed or protected from traffic and other hazards. Fences shall be at least 48 inches in height (for fences installed or replaced after January 1, 1998). Fences shall be constructed in such a way that children cannot exit without adult

supervision. Corral-type fences and fences made of chicken wire shall not be used. Play areas for children under two years of age shall be enclosed so that the bottom edge is no more than 3½ inches above the ground and openings in the fence are no greater than 3½ inches.

- i) Protective surfaces (wood mulch, bark mulch, wood chips, sand, gravel, rubber mats, etc.) shall be provided in areas where climbing, sliding, swinging or other equipment from which a child might fall is located. .
 - 1) The protective surface shall extend at least six feet beyond the perimeter of the equipment, except for swings.
 - 2) The protective surface shall have a Critical Height value of at least the height of the highest accessible part of the equipment, unless rubber mats are used which have been manufactured specifically for this purpose and which comply with the requirements established by the Consumer Products Safety Commission or the American Society for Testing Materials. See Appendix H for Critical Height values.
- l) Play areas and play equipment shall be maintained in good repair and in a safe, clean and sanitary manner. This licensing representative observed that 3 of the 4 gates on the Infant/Toddler Playground have gaps on the bottoms. The gaps measure 5 to 5 and a half inches from the ground.

This licensing representative observed that at least 2 of the "little tikes" slides were placed less than 6 feet away from the fence. They need to be located at least 6 feet away from any fence or object. There is also a very small plastic slide that is not anchored and poses a risk of tipping over with a child on it.

This licensing representative observed that there is insufficient mulch on both of the playgrounds.

This licensing representative observed that 3 of the 4 gates on the Infant/Toddler Playground had gaps underneath them that were more than 3 and half inches. The gaps measured between 5 to 5 and half inches.

This licensing representative observed that at least 2 of the "little tikes" slides were placed less than 6 feet away from the fence. They need to be located at least 6 feet

Submit by September 15, 2014, your written plan for compliance detailing how and when (date) each of these violations have been corrected.

Section 407.340 Diapering and Toileting Procedures

- a) Each area serving children wearing diapers or disposable pull-ups shall have a designated diapering area that includes at least the following:
 - 2) A changing surface that has an impervious, non-absorbent surface.
- c) Changing surfaces shall be cleaned and sanitized between each diaper change.

This licensing representative observed that the diapering pads used in Rooms 1 (Infant) and 2 (Toddler) appear to be dirty. The material doesn't appear to be a impervious and non-absorbent surface. The tag on the pads read "for domestic use only".

Submit your written plan for compliance by September 15, 2014, detailing how and when (date) this violation was corrected. Include any receipts as well.

THE FOLLOWING ARE VIOLATIONS THAT WERE DISCUSSED, BUT NOT WRITTEN ON THE CFS 597-C.

Section 407.110 Background Checks for Personnel

The day care center shall require all persons subject to background checks, as defined in 89 Ill. Adm. Code 385.20, to furnish written information regarding any criminal convictions, to submit to fingerprinting and to authorize the background checks required by 89 Ill. Adm. Code 385, Background Checks

This licensing representative observed that Jill Perez does not have a current background clearance despite being employed at your facility since January 9, 2014. You submitted a 508 on September 9, 2013, indicating that Jill had left your employment. On February of 2014 another 508 was received indicating that Jill had returned to your employment on January 9, 2014. She currently does not have a background clearance at your facility.

Submit by September 15, 2014, your written plan for compliance with verification that the appropriate forms were faxed to Chicago.

Section 407.370 Physical Plant/Indoor Space

n) Pesticide Application

- 2) Before a child is enrolled, the day care center shall provide a summary of its pest management plan and uses of pesticides to the child's parents or guardians. The center shall notify all parents or guardians before a pesticide application, or maintain a registry of parents or guardians who wish to receive written notification of when the facility will receive a pesticide application and send a written notification to them. Notification of the intended date of the application of the pesticide, which may be in the form of newsletters, bulletins, calendars, or other written communication methods presently used by the center, must be given at least 2, but not more than 30, days before the pesticide application. When economically feasible, the center must adopt an Integrated Pest Management (IPM) program as defined in Section 3.25 of the Structural Pest Control Act [225 ILCS 235/3.25], involving the cooperation between day care staff and pest control personnel or other specialists to use a variety of non-chemical methods as well as pesticides, when needed, to reduce pest infestations to acceptable levels and to minimize children's exposure to pesticides.

This licensing representative observed that THE FILES OF [REDACTED] and [REDACTED] have no verification of receipt of the summary of the Pest Management Plan. We discussed that you could use a written summary and have parents sign it, or you could have them sign a statement that indicates that they have received the Parent Handbook (Pest Management Summary is in the Parent Handbook).

Submit copies of the signed documentation by September 15, 2014.

Section 407.390 Outdoor Play Area

- k) There shall be a shaded area in the summer to protect children from excessive sun exposure. Equipment with smooth metal surfaces, such as slides, shall be in an area that is shaded during the summer or shall be placed in a north/south alignment. Equipment permanently affixed on January 1, 1998 shall be accepted if otherwise determined safe. Procedures shall be in place to prevent children from being burned if the metal surface is too hot.

This licensing representative observed that there is practically no shade on the Infant/Toddler Playground. There is a temporary tarp on the Preschool/School Age

Playground, but none on the Infant/Toddler Playground. It is suggested that you try to put up a permanent shelter like the ones at Aunt Nancy's other facilities.

Submit by September 15, 2014, your written plan for compliance detailing how and when (date) this violation has been corrected.

NOTE: We discussed that per the new 407 Rule (Licensing Standards) you are suppose to have completed a radon test at the facility (407.370e)4). The test should be completed and the results submitted to me by November 28, 2014.

The Corrective Plan is effective immediately. You are expected to correct, and maintain as corrected, each violation listed above.


Unannounced monitoring visits will occur until each violation is corrected

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Joliet, IL 60435
(815)730-4000

cc: Carolyn Jordan, Day Care Licensing Supervisor
Pat and Nancy Power, President & Vice President

* If your facility is a licensed day care facility or a child welfare agency providing adoption services, the record of these substantiated violations, including the corrected violations, will be made available to the public, upon request, through the Department's Day Care Information Line or the Adoption Agency Information and Complaint Registry.

**CONFIRMATION OF SUBSTANTIATED VIOLATIONS
AND CORRECTIVE PLAN**

September 12, 2013
Rose Beebe, Director
Aunt Nancy's Childcare Inc.
21700 S. Gougar Rd.
New Lenox, IL 60451
Facility Type: Day Care Center
Provider ID# 389431

Dear Ms. Beebe:

The violations listed below were substantiated during a:

- licensing monitoring visit on September 9, 2013 .
- licensing renewal visit on [Date of Visit] .
- licensing complaint investigation # [Complaint Investigation #] .

Violation/Citation/Corrective Plan*

Section 407.120 Personnel Records

- a) A confidential file shall be maintained on each staff person and contain at least the following information:
- 2) A record of current medical examination on a form prescribed by the Department;
- 3) Three written character references, verified by the day care center;
- c) The Department shall be notified by the next business day when there is a change of director or school-age director. Other staff changes, including a change in an employee's position status within the center, shall be reported to the Department monthly in a form prescribed by the Department. Name changes shall be documented in the personnel file.

This licensing representative observed that the medical exams for Shira Calderon and Jennifer McAndrew have expired.

Jessica Brooks needs 2 of her 3 reference letters verified and Tanya Jaramillo needs 1 more reference letter.

You do not have on file documentation verifying how Grace Nakuosns' name changed to Grace Sanderson.

Submit copies of current medical exams and the 3 written verified reference letters for each staff by November 8, 2013.

Submit documentation verifying name change by October 9, 2013.

Section 407.210 Special Requirements for Infants and Toddlers

- i) A written plan shall be provided prior to reassignment for children who are moved to a new group. The development of this plan shall involve the child's parents and the child care staff in both the sending and receiving rooms.

Licensing representative observed that you have a transitional plan on file, but you are not using it for infants and toddlers.

Submit your written plan for compliance by October 9, 2013, indicating how you will use your transitional plan.

Note: We discussed that the hearing and vision testing should not be optional for parents unless they are going to get the testing done privately and provide the day care with the results. We also discussed radon testing and written information was given along with a new copy of the 2012 Licensing Standards.

Violation/Citation/Corrective Plan continued on attached page

The Corrective Plan is effective immediately. You are expected to correct, and maintain as corrected, each violation listed above.


Unannounced monitoring visits will occur until each violation is corrected

Failure to correct, and maintain as corrected, each violation by the expected completion date may result in amendment of the facility license to reduce the hours of operation, change terms and conditions of operation, reduce the capacity of the facility and/or change the age range of children served by the facility, OR a recommendation to begin enforcement action against the license.

You may request a Supervisory Review with the licensing supervisor if (a) you believe that any of the above-cited violations should not have been substantiated, (b) you believe that the licensing representative incorrectly applied the cited section of the Licensing Standards or the Child Care Act, or (c) you want to request that changes be made in the Corrective Plan.

Your request for a Supervisory Review must be in writing, and must be mailed or faxed within 10 days from the postmark on this notice to:

Carolyn Jordan, Day Care Licensing Supervisor
Department of Children and Family Services
1619 W. Jefferson Street
Joliet, Illinois 60435
Fax: 815-730-4104


DeNay C. Cortez, MSW
Licensing Representative
Department of Children and Family Services
1619 W. Jefferson St.
Joliet, IL 60435
(815)730-4000

cc: Carolyn Jordan, Day Care Licensing Supervisor
Pat and Nancy Power, President & Vice President

* If your facility is a licensed day care facility or a child welfare agency providing adoption services, the record of these substantiated violations, including the corrected violations, will be made available to the public, upon request, through the Department's Day Care Information Line or the Adoption Agency Information and Complaint Registry.

**CONFIRMATION OF SUBSTANTIATED VIOLATIONS
AND CORRECTIVE PLAN**

September 24, 2015

Sherry Graf, Director & Barbara Calibraro, Ex. Director
Aunt Nancy's Inc.
19900 S. Harlem Ave.
Frankfort, IL 60423
Day Care Center
Provider # 478119

Dear Director Graf:

The violations listed below were substantiated during a:

- licensing monitoring visit on September 23, 2015 .
- licensing renewal visit on [Date of Visit] .
- licensing complaint investigation # [Complaint Investigation #] .

Violation/Citation/Corrective Plan*

Section 407.90 Staffing Structure

- a) The day care center shall provide staff to ensure the care and safety of the children at all times.
- 2) Each staff person shall be qualified for his or her position, as required by this Part, at the time he or she is hired or promoted.

Section 407.120 Personnel Records

- a) A confidential file shall be maintained on each staff person and contain at least the following information:
- 3) Three written character references, verified by the day care center;
- 4) Proof of educational achievement as required for the individual's position. Foreign credentials require additional documentation providing a statement of the equivalence in the U.S. educational system;

This licensing representative observed that Mary Linsey does not have official transcripts (college) on file.

Submit the required documentation verifying Mary's qualifications by November 11, 2015.

This licensing representative observed that Donna White has 3 written reference letters, but none are verified. It was also observed that Katashia Goins has 3 written reference letters, but 2 are not verified.

Submit copies of all 3 verified reference letters by October 23, 2015.

NOTE: We discussed Sandra Erb's qualifications and you (Sherry Graf) agreed to submit a copy of her official transcripts by October 23, 2015. You also agreed to submit a copy of your current IPM policy by October 23, 2015.

Violation/Citation/Corrective Plan continued on attached page

The Corrective Plan is effective immediately. You are expected to correct, and maintain as corrected, each violation listed above.


Unannounced monitoring visits will occur until each violation is corrected

Failure to correct, and maintain as corrected, each violation by the expected completion date may result in amendment of the facility license to reduce the hours of operation, change terms and conditions of operation, reduce the capacity of the facility and/or change the age range of children served by the facility, OR a recommendation to begin enforcement action against the license.

You may request a Supervisory Review with the licensing supervisor if (a) you believe that any of the above-cited violations should not have been substantiated, (b) you believe that the licensing representative incorrectly applied the cited section of the Licensing Standards or the Child Care Act, or (c) you want to request that changes be made in the Corrective Plan.

Your request for a Supervisory Review must be in writing, and must be mailed or faxed within 10 days from the postmark on this notice to:

Debra DeValdivielso, Day Care Licensing Supervisor
Department of Children and Family Services
1619 W. Jefferson Street
Joliet, Illinois 60435
Fax: 815-730-4104


DeNay Cortez, MSW
Licensing Representative
Department of Children and Family Services
1619 W. Jefferson St.
Joliet, IL 60435
(815)730-4000

cc: Debra DeValdivielso, Day Care Licensing Supervisor
Pat and Nancy Power, President & Vice President

* If your facility is a licensed day care facility or a child welfare agency providing adoption services, the record of these substantiated violations, including the corrected violations, will be made available to the public, upon request, through the Department's Day Care Information Line or the Adoption Agency Information and Complaint Registry.

**CONFIRMATION OF SUBSTANTIATED VIOLATIONS
AND CORRECTIVE PLAN**

August 27, 2014

Sherry Graf, Director & Barbara Calibraro, Ex. Director
Aunt Nancy's Inc.
19900 S. Harlem Ave.
Frankfort, IL 60423
Day Care Center
Provider # 478119

Dear Director Graf:

The violations listed below were substantiated during a:

- licensing monitoring visit on [Date of Visit]
- licensing renewal visit on August 25, 2014
- licensing complaint investigation # [Complaint Investigation #]

Violation/Citation/Corrective Plan*

Section 407.310 Health Requirements for Children

- a) A medical report on forms prescribed by the Department shall be on file for each child.
- 3) The medical examination shall be valid for 2 years, except that subsequent examinations for school-age children shall be in accordance with the requirements of the Illinois School Code [105 ILCS 5/27-8.1] and the Child Health Examination Code (77 Ill. Adm. Code 665), provided that copies of the examination are on file at the day care center.
- 4) The medical report shall indicate that the child has received the immunizations required by the Illinois Department of Public Health in its rules (77 Ill. Adm. Code 695, Immunization Code). These include poliomyelitis, measles, rubella, mumps, diphtheria, pertussis, tetanus, haemophilus influenzae B, hepatitis B, and varicella (chickenpox) or provide proof of immunity according to requirements in 77 Ill. Adm. Code 690.50 of the Department
- 5) If the child is in a high-risk group, as determined by the examining physician, a tuberculin skin test by the Mantoux method and the results of that test shall be included in the initial examination for all children who have attained one year of age, or at the age of one year for children who are enrolled before their first birthday. The tuberculin skin test by the Mantoux method shall be repeated when children in the high-risk group begin elementary and secondary school.

This licensing representative observed that [redacted] medical exam expired on August 2, 2014. [redacted] is in need of a varicella immunization and a T.B. test with results.

Submit copies of the current medical exam and the completed medical procedures by September 25, 2014.

Section 407.70 Organization and Administration

- e) As a part of new staff orientation, the child care director and all staff shall review the following documents and the date of their review shall be recorded in the personnel files:
 - 1) the Child Care Act of 1969 [225 ILCS 10];
 - 2) the Abused and Neglected Child Reporting Act [325 ILCS 5]; and
 - 3) the portions of 89 Ill. Adm. Code 407 (Licensing Standards for Day Care Centers) that affect their functions and responsibilities.

This licensing representative observed that there was no verification of review of items 1 through 3 for Dina Conte.

Submit copy of signed verification of review of items 1 through 3 by September 9, 2014.

Violation/Citation/Corrective Plan continued on attached page

CFS 596-01 Addendum
2/2009

Date of Visit: August 25, 2014
Date of Letter: August 27, 2014

Aunt Nancy's Inc.
Sherry Graf, Director
Barbara Calibraro, Ex. Director
19900 S. Harlem Ave.
Frankfort, IL 60423
ID# 478119

Violation/Citation:

Section 407.100 General Requirements for Personnel

- c) Child care staff shall be willing to participate in activities leading to professional growth in child development and education, and in training related to the specific needs of the children served.
 - 1) The director and each child care staff member shall participate in 15 clock hours of in-service training per year. For the first year of employment, topics that must be included in the training are staff requirements to recognize and report suspected child abuse or neglect, how to make a child abuse or neglect report, rules governing the operation of the facility, and the legal protection afforded to persons who report violations of licensing standards. Subsequent in-service training may include, but shall not be limited to, child development, symptoms of common childhood illnesses, hygiene, guidance and discipline, and communication with parents.
 - 5) By September 1, 2012, all child care staff employed by the day care center, assistants and the director shall become members of the Gateways to Opportunity Registry, with all educational and training credentials entered into the registry verified in accordance with procedures and requirements adopted by the Department of Human Services (see 89 Ill. Adm. Code 50.Subpart G). Newly hired staff serving children shall become members of the Gateways to Opportunity Registry within 30 days after hire.

This licensing representative observed that Barbara Callbraro has only 10 and half hours for 2013. She needs to complete 4 and a half more hours. Samantha Hanania has 14 hours. She needs 1 more hour for 2013.

Barbara cannot receive in-service hours for herself by presenting a topic to other staff. Some staff received in-service hours for taking a Basic Water Course on 4-30-13, but there was no documentation verifying the amount of clock hours spent in the class.

Submit by September 25, 2014, copies of all of the in-service hours for Barbara and for Samantha.

Section 407.250 Enrollment and Discharge Procedures

- i) The day care center shall maintain a record on all children enrolled in the center to help staff plan effectively to meet each child's individual needs.
 - 1) A written enrollment application shall be on file for each child with the signatures of the enrolling parents. The application shall contain the following information:
 - 1) Information regarding the child's individual development, habits, medical needs and other factors critical to the child's well-being and ability to participate in the program.

This licensing representative observed that Elcazar is missing some developmental information on his application.

Submit a copy of the completed developmental information by September 12, 2014.

Section 407.330 Nutrition and Meal Service

- i) Children shall be offered food at intervals of not less than 2 hours and not more than 3 hours apart, unless the child is asleep.
- k) Meals and snacks for children one year of age and older shall comply with the requirements of Appendix E. Meals shall be prepared so as to moderate fat and sodium content. Limit salty snack foods, such as pretzels or chips.

This licensing representative observed that the intervals of food service on the daily programs were in violation of the Licensing Standards. Submit copies of your new daily programs (schedules) for approval by September 12, 2014.

It was also observed that your menus do not truly represent what older infants and what toddlers eat. Menus should represent what every child eats. Licensing representative suggested that you have an Infant/Toddler menu and a Preschool menu.

On most of your August menus you list snacks with one component and then underneath the one component you write "Apple Juice/water" which makes it read either apple juice or water. If you are serving just water and no juice to some children then you are not providing at least two of the main food components at snack as the Standards require.

Submit copies of corrected menus by September 12, 2014.

Section 407.340 Diapering and Toileting Procedures

- k) Hot and cold running water shall be provided.
 - 1) Hot water supplied to plumbing fixtures used by children shall be tempered or thermostatically controlled to less than 115° F.

This licensing representative observed that the hot water temperature at the hand washing sink in Room 3 has a water temperature of 125 degrees.

Submit by September 12, 2014, your written plan for compliance detailing the date on which the temperature was corrected and what the new temperature is.

Section 407.350 Napping and Sleeping

- e) Freshly laundered tightly fitted sheets for infants, and sheets and blankets for toddlers, shall be provided and changed at least twice per week for infants and toddlers and at least once per week for preschool children, or more frequently if wet or soiled.

This licensing representative observed that you are allowing the parents of preschool children to take blankets home every Friday so that the parents may wash the blanket at their home, but there is no way for you to ensure that these blankets are truly being washed. Per the Standards you are responsible for providing freshly laundered sheets and blankets and the only way you can "ensure" that they are being washed is if you wash them yourself.

Submit your written plan for compliance by September 12, 2014.

Section 407.370 Physical Plant/Indoor Space

- c) The building and indoor space shall be maintained in good repair and shall provide a safe, comfortable environment for the children.

This licensing representative observed that the door of the toddler room (Room 2) keeps getting stuck and can be quite difficult to open at times. This is definitely a potential safety hazard that needs to be corrected.

Submit your written plan for compliance by September 12, 2014, detailing the date on which the door was corrected and what exactly was done to the door to prevent it from sticking again.

Section 407.390 Outdoor Play Area

- k) There shall be a shaded area in the summer to protect children from excessive sun exposure. Equipment with smooth metal surfaces, such as slides, shall be in an area that is shaded during the summer or shall be placed in a north/south alignment. Equipment permanently affixed on January 1, 1998 shall be accepted if otherwise determined safe. Procedures shall be in place to prevent children from being burned if the metal surface is too hot.

This licensing representative observed that there is insufficient shade on the Infant/Toddler playground. The preschool playground had a temporary structure that barely meets the requirement for shade. This licensing representative recommends that you try to install a more permanent type of shelter (tarp) that can provide the young children with much more protection from the sun.

Submit by September 12, 2014, your written plan for compliance detailing how this violation has been corrected and on what date was it corrected.

The Corrective Plan is effective immediately. You are expected to correct, and maintain as corrected, each violation listed above.


Unannounced monitoring visits will occur until each violation is corrected

Failure to correct, and maintain as corrected, each violation by the expected completion date may result in amendment of the facility license to reduce the hours of operation, change terms and conditions of operation, reduce the capacity of the facility and/or change the age range of children served by the facility, OR a recommendation to begin enforcement action against the license.

You may request a Supervisory Review with the licensing supervisor if (a) you believe that any of the above-cited violations should not have been substantiated, (b) you believe that the licensing representative incorrectly applied the cited section of the Licensing Standards or the Child Care Act, or (c) you want to request that changes be made in the Corrective Plan.

Your request for a Supervisory Review must be in writing, and must be mailed or faxed within 10 days from the postmark on this notice to:

Carolyn Jordan, Day Care Licensing Supervisor
Department of Children and Family Services
1619 W. Jefferson Street
Joliet, Illinois 60435
Fax: 815-730-4104


DeNay Cortez, MSW
Licensing Representative
Department of Children and Family Services
1619 W. Jefferson St.
Joliet, IL 60435
(815)730-4000

cc: Carolyn Jordan, Day Care Licensing Supervisor
Pat and Nancy Power, President & Vice President

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**CONFIRMATION OF SUBSTANTIATED VIOLATIONS
AND CORRECTIVE PLAN**

September 12, 2013
Sherry Graf, Director & Barbara Calibraro, Ex. Director
Aunt Nancy's Inc.
1900 S. Harlem Ave.
Frankfort, IL 60423
Day Care Center
Provider # 478119

Dear Ms. Graf:

The violations listed below were substantiated during a:

- licensing monitoring visit on September 10, 2013 .
- licensing renewal visit on [Date of Visit] .
- licensing complaint investigation # [Complaint Investigation #] .

Violation/Citation/Corrective Plan*

Section 407.310 Health Requirements for Children

- a) A medical report on forms prescribed by the Department shall be on file for each child.
- 4) The medical report shall indicate that the child has received the immunizations required by the Illinois Department of Public Health in its rules (77 Ill. Adm. Code 695, Immunization Code). These include poliomyelitis, measles, rubella, mumps, diphtheria, pertussis, tetanus, haemophilus influenzae B, hepatitis B, and varicella (chickenpox) or provide proof of immunity according to requirements in 77 Ill. Adm. Code 690.50 of the Department
- 5) If the child is in a high-risk group, as determined by the examining physician, a tuberculin skin test by the Mantoux method and the results of that test shall be included in the initial examination for all children who have attained one year of age, or at the age of one year for children who are enrolled before their first birthday. The tuberculin skin test by the Mantoux method shall be repeated when children in the high-risk group begin elementary and secondary school.
- 6) The initial examination shall show that children from the ages of one to 6 years have been screened for lead poisoning (for children residing in an area defined as high risk by the Illinois Department of Public Health in its Lead Poisoning Prevention Code (77 Ill. Adm. Code 845)) or that a lead risk assessment has been completed (for children residing in an area defined as low risk by the Illinois Department of Public Health).

This licensing representative observed that [REDACTED] does not have a varicella immunization on file nor does she have a T.B. test or a lead assessment on file.

Submit copies of these completed medical procedures by November 8, 2013.

Violation/Citation/Corrective Plan continued on attached page

CFS 596-01 Addendum
2/2009

September 12, 2013

Aunt Nancy's Inc.
Sherry Graf, Director &
Barbara Calibraro, Ex. Director
1900 S. Harlem Ave.
Frankfort, IL 60423
ID# 478119

Violation/Citation:

Section 407.350 Napping and Sleeping

b) The crib, bed or cot provided for each child shall be appropriate to the child's level of development.

1) Infants shall sleep in cribs.

E) By December 28, 2012, the day care center shall obtain certification that all cribs used by the center meet or exceed the federal safety standards in 16 CFR 1219 or 1220 (2011). This certification from the manufacturer shall be available for inspection by the licensing representative. In the absence of a manufacturer's certificate, proof that the crib was manufactured on or after June 28, 2011 will meet the required standard.

This licensing representative observed that you only have 8 cribs in the infant room and 2 of the 8 cribs (fire evacuation) were not manufactured on or after June 28, 2011. You need to submit certificates of compliance for the 2 cribs or they need to be removed and discarded. You need 6 more cribs to maintain your capacity of 12 infants. Licensing representative needs to view all 12 cribs at follow up visit.

Submit your written plan for compliance by November 8, 2013.

NOTE: Radon testing was discussed and written information was given.

The Corrective Plan is effective immediately. You are expected to correct, and maintain as corrected, each violation listed above.


Unannounced monitoring visits will occur until each violation is corrected

Failure to correct, and maintain as corrected, each violation by the expected completion date may result in amendment of the facility license to reduce the hours of operation, change terms and conditions of operation, reduce the capacity of the facility and/or change the age range of children served by the facility. OR a recommendation to begin enforcement action against the license.

You may request a Supervisory Review with the licensing supervisor if (a) you believe that any of the above-cited violations should not have been substantiated, (b) you believe that the licensing representative incorrectly applied the cited section of the Licensing Standards or the Child Care Act, or (c) you want to request that changes be made in the Corrective Plan.

Your request for a Supervisory Review must be in writing, and must be mailed or faxed within 10 days from the postmark on this notice to:

Carolyn Jordan, Day Care Licensing Supervisor
Department of Children and Family Services
1619 W. Jefferson Street
Joliet, Illinois 60435
Fax: 815-730-4104


DeNay Cortez, MSW
Licensing Representative
Department of Children and Family Services
1619 W. Jefferson St.
Joliet, IL 60435
(815)730-4000

cc: Carolyn Jordan, Day Care Licensing Supervisor
Pat and Nancy Power, President & Vice President

* If your facility is a licensed day care facility or a child welfare agency providing adoption services, the record of these substantiated violations, including the corrected violations, will be made available to the public, upon request, through the Department's Day Care Information Line or the Adoption Agency Information and Complaint Registry.

**CONFIRMATION OF SUBSTANTIATED VIOLATIONS
AND CORRECTIVE PLAN**

June 11, 2015

Monique Proper, Director & Barbara Calibraro, Ex. Director
Aunt Nancy's Childcare
201 Colorado Ave.
Frankfort, IL 60423
Day Care Center
Provider # 330349

Dear Director Proper:

The violations listed below were substantiated during a:

- licensing monitoring visit on June 10, 2015 .
- licensing renewal visit on [Date of Visit] .
- licensing complaint investigation # [Complaint Investigation #] .

Violation/Citation/Corrective Plan*

Section 407.100 General Requirements for Personnel

e) Child care staff shall be willing to participate in activities leading to professional growth in child development and education, and in training related to the specific needs of the children served.

6) The director and each child care staff member must complete the online Mandated Reporter Training that is available on the Department's website. Current staff must complete this training by October 15, 2014. Newly hired staff must complete this training within 30 days after hire.

7) If the facility is licensed to care for newborns and infants, all newly hired day care center staff shall take and complete the Sudden Infant Death Syndrome (SIDS) and Shaken Baby Syndrome (SBS) trainings within 30 days after hire.

8) Every 3 years, all child care staff in a facility licensed to care for newborns and infants, including the day care center director, shall receive training on the nature of Sudden Unexpected Infant Death (SUID), SIDS and the safe sleep recommendations of the American Academy of Pediatrics.

f) Staff shall have physical re-examinations every 2 years and whenever communicable disease or illness is suspected.

This licensing representative observed that the following staff need to complete the Mandated Reporter training: Kim Nugent, Cheri Spless, Teresa Hanania, Donna White and Sara Anderson.

The following staff need to complete the SIDS and SBS training: Rose Beebe, Judy Vogler, Teresa Hanania, Sarah Anderson and Donna White.

Renee Remblake needs to complete the SBS training.

It was also observed that Gayle Wolcott's medical has expired.

Submit copies of all certificates and current medical by July 10, 2015.

Violation/Citation/Corrective Plan continued on attached page

CFS 596-01 Addendum
2/2009

Date of Visit: June 10, 2015
Date of Letter: June 11, 2015

Aunt Nancy's Childcare
Monique Proper, Director
Barbara Calibraro, Executive Director
201 Colorado Ave.
Frankfort, IL 60423
ID# 330349

Violation/Citation:

Section 407.210 Special Requirements for Infants and Toddlers

- f) Food for infants shall be handled and served according to the provisions of Section 407.330 and this Section, as applicable.

18) Juice may be fed from a cup when the infant is old enough to drink from a cup (approximately 12 months). No juice is permitted for children under 12 months of age. Juices shall be 100 percent fruit juice and limited to a 4 ounce daily serving.

Section 407.APPENDIX E Meal Patterns and Serving Sizes for Child Care Programs

¹ No more than 4 ounces (½ cup) of 100% juice daily. Fruit juice shall be given only as part of a meal or snack.

This licensing representative observed that you have current menus that indicate juice is being served 2 times a day. You should only be serving juice once a day.

Submit copies of meal & snack menus by June 26, 2015.

NOTE: We discussed that you need to add an addendum to your Written Risk Management Plan addressing a new vaccination policy that is consistent with the Centers of Disease Control. New medical exams were also given and discussed.

The Corrective Plan is effective immediately. You are expected to correct, and maintain as corrected, each violation listed above.


Unannounced monitoring visits will occur until each violation is corrected

Failure to correct, and maintain as corrected, each violation by the expected completion date may result in amendment of the facility license to reduce the hours of operation, change terms and conditions of operation, reduce the capacity of the facility and/or change the age range of children served by the facility, OR a recommendation to begin enforcement action against the license.

You may request a Supervisory Review with the licensing supervisor if (a) you believe that any of the above-cited violations should not have been substantiated, (b) you believe that the licensing representative incorrectly applied the cited section of the Licensing Standards or the Child Care Act, or (c) you want to request that changes be made in the Corrective Plan.

Your request for a Supervisory Review must be in writing, and must be mailed or faxed within 10 days from the postmark on this notice to:

Debra DeValdivielso, Day Care Licensing Supervisor
Department of Children and Family Services
1619 W. Jefferson Street
Joliet, IL 60435
Agency Fax #: (815) 730-4104


DeNay Cortez, MSW
Licensing Representative
Department of Children and Family Services
1619 W. Jefferson St.
Joliet, IL 60435
(815)730-4000

cc: Debra DeValdivielso, Day Care Licensing Supervisor

* If your facility is a licensed day care facility or a child welfare agency providing adoption services, the record of these substantiated violations, including the corrected violations, will be made available to the public, upon request, through the Department's Day Care Information Line or the Adoption Agency Information and Complaint Registry.

**CONFIRMATION OF SUBSTANTIATED VIOLATIONS
AND CORRECTIVE PLAN**

June 10, 2014
Monique Davis, Director & Barbara Calibraro, Ex. Director
Aunt Nancy's Childcare
201 Colorado Ave.
Frankfort, IL 60423
Day Care Center
Provider # 330349

Dear Ms. Davis:

The violations listed below were substantiated during a:

- licensing monitoring visit on June 9, 2014
- licensing renewal visit on [Date of Visit]
- licensing complaint investigation # [Complaint Investigation #]

Violation/Citation/Corrective Plan*

Section 407.120 Personnel Records

- a) A confidential file shall be maintained on each staff person and contain at least the following information:
- 4) Proof of educational achievement as required for the individual's position. Foreign credentials require additional documentation providing a statement of the equivalency in the U.S. educational system;

This licensing representative observed that there were no official transcripts on file for Raja Yousef.

Submit a copy of Raja's official transcripts by July 9, 2014.

Section 407.100 General Requirements for Personnel

- c) Child care staff shall be willing to participate in activities leading to professional growth in child development and education, and in training related to the specific needs of the children served.
- 5) By September 1, 2012, all child care staff employed by the day care center, assistants and the director shall become members of the Gateways to Opportunity Registry, with all educational and training credentials entered into the registry verified in accordance with procedures and requirements adopted by the Department of Human Services (see 89 Ill. Adm. Code 50.Subpart G). Newly hired staff serving children shall become members of the Gateways to Opportunity Registry within 30 days after hire.
- f) Staff shall have physical re-examinations every two years and whenever communicable disease or illness is suspected.

This licensing representative observed that the the following staff do not have a current Gateways card: Jill Perez, Mary Malizia, Kyle Ehrich, Alayna Speicher, Kim Nugent, Patricia Lawruk, Lenore Cassan, Kathy Tarr and Jane Jensen.

Submit copies of current Gateways cards by August 9, 2014.

This licensing representative observed that the medical exams have expired for the following staff: Lynn Michelson, Meghan Carbone and Lenore Cassan.

Submit copies of current medical exams by August 9, 2014.

Violation/Citation/Corrective Plan continued on attached page

CFS 596-01 Addendum
2/2009

Date of Visit: June 9, 2014
Date of Letter: June 10, 2014

Aunt Nancy's Childcare
Monique Davis, Director
Barbara Calibraro, Executive Director
201 Colorado Ave.
Frankfort, IL 60423
ID# 330349

Violation/Citation:

Section 407.370 Physical Plant/Indoor Space

- e) The building and indoor space shall be maintained in good repair and shall provide a safe, comfortable environment for the children.

This licensing representative observed that the stripping on the counter tops in Rooms 1 (Infants), Room 2 (Toddlers) and the backsplash of the kitchen sink area is peeling off in certain areas.

Submit by July 9, 2014, your written plan for compliance detailing the date on which the peeling stripping was repaired.

Section 407.390 Outdoor Play Area

- i) Protective surfaces (wood mulch, bark mulch, wood chips, sand, gravel, rubber mats, etc.) shall be provided in areas where climbing, sliding, swinging or other equipment from which a child might fall is located.
 - 1) The protective surface shall extend at least six feet beyond the perimeter of the equipment, except for swings.

This licensing representative observed that there were a few movable slides on the small playground that did not have the required 6 feet perimeter of protective grounding.

This violation was corrected on-site and one of the slides was removed from the playground.

NOTE: We discussed that certain potting soils cannot be used due to possible fertilizers in the product. We discussed that some of the rooms will need painting soon and that the date must be by the parental signature on the child application form.

The Corrective Plan is effective immediately. You are expected to correct, and maintain as corrected, each violation listed above.


Unannounced monitoring visits will occur until each violation is corrected

Failure to correct, and maintain as corrected, each violation by the expected completion date may result in amendment of the facility license to reduce the hours of operation, change terms and conditions of operation, reduce the capacity of the facility and/or change the age range of children served by the facility, OR a recommendation to begin enforcement action against the license.

You may request a Supervisory Review with the licensing supervisor if (a) you believe that any of the above-cited violations should not have been substantiated, (b) you believe that the licensing representative incorrectly applied the cited section of the Licensing Standards or the Child Care Act, or (c) you want to request that changes be made in the Corrective Plan.

Your request for a Supervisory Review must be in writing, and must be mailed or faxed within 10 days from the postmark on this notice to:

Carolyn Jordan, Day Care Licensing Supervisor
Department of Children and Family Services
1619 W. Jefferson Street
Joliet, IL 60435
Agency Fax #: (815) 730-4104


DeNay Cortez, MSW
Licensing Representative
Department of Children and Family Services
1619 W. Jefferson St.
Joliet, IL 60435
(815)730-4000

cc: Carolyn Jordan, Day Care Licensing Supervisor

* If your facility is a licensed day care facility or a child welfare agency providing adoption services, the record of these substantiated violations, including the corrected violations, will be made available to the public, upon request, through the Department's Day Care Information Line or the Adoption Agency Information and Complaint Registry.

**CONFIRMATION OF SUBSTANTIATED VIOLATIONS
AND CORRECTIVE PLAN**

May 20, 2013

Monique Davis, Director & Barbara Calibraro, Ex. Director

Aunt Nancy's Childcare

201 Colorado Ave.

Frankfort, IL 60423

Day Care Center

Provider # 330349

Dear Ms. Davis:

The violations listed below were substantiated during a:

- licensing monitoring visit on [Date of Visit]
- licensing renewal visit on 5-9 & 5-16 of 2013
- licensing complaint investigation # [Complaint Investigation #]

Violation/Citation/Corrective Plan*

Section 407.310 Health Requirements for Children

a) A medical report on forms prescribed by the Department shall be on file for each child.

4) The medical report shall indicate that the child has received the immunizations required by the Illinois Department of Public Health in its rules (77 Ill. Adm. Code 695, Immunization Code). These include poliomyelitis, measles, rubella, mumps, diphtheria, pertussis, tetanus, haemophilus influenzae B, hepatitis B, and varicella (chickenpox) or provide proof of immunity according to requirements in 77 Ill. Adm. Code 690.50 of the Department of Public Health rules (<http://www.idph.state.il.us>).

5) If the child is in a high-risk group, as determined by the examining physician, a tuberculin skin test by the Mantoux method and the results of that test shall be included in the initial examination for all children who have attained one year of age, or at the age of one year for children who are enrolled before their first birthday. The tuberculin skin test by the Mantoux method shall be repeated when children in the high-risk group begin elementary and secondary school.

6) The initial examination shall show that children from the ages of one to 6 years have been screened for lead poisoning (for children residing in an area defined as high risk by the Illinois Department of Public Health in its Lead Poisoning Prevention Code (77 Ill. Adm. Code 845)) or that a lead risk assessment has been completed (for children residing in an area defined as low risk by the Illinois Department of Public Health).

This licensing representative observed that [REDACTED] is behind in his immunizations and he also needs a lead assessment and a T.B. test with results.

Submit a copy of these completed procedures by May 22, 2013.

Violation/Citation/Corrective Plan continued on attached page

CFS 596-01 Addendum
2/2009

May 20, 2013

Aunt Nancy's Childcare
Monique Davis, Director & Barbara Calibraro, Executive Director
201 Colorado Ave.
Frankfort, IL 60423
ID# 330349

Violation/Citation:

Section 407.370 Physical Plant/Indoor Space

b) The building or portion of the building to which children from the center have access shall be used only for a program of child care during the hours that the center is in operation. The space used for child care may be shared by other groups or persons outside of the hours of operation.

This licensing representative observed that there was another group of preschool children using the bathroom stalls in the girls bathroom that have been solely assigned to be used by Aunt Nancy's Childcare. These children do not belong to the licensed facility. They belong to a child development class being sponsored and offered at Lincolway High School. This program is not supposed to use the bathroom stalls assigned to Aunt Nancy's, but they were. Licensing representative spoke with the teacher Elizabeth Russler about whether their child care program had a letter from Department of Children and Family Services indicating that their program was exempt from needing a license from the Department of Children and Family Services. Ms. Russler did not know if the high school had such a letter. Licensing representative advised Ms. Russler and day care director, Monique Davis, that the Lincolnway children should not be using the bathroom stalls designated for Aunt Nancy's Childcare use only.

Submit by May 22, 2013, a written statement of compliance that details how the children attending Aunt Nancy's Childcare will have exclusive use of the bathrooms across the hall from the daycare during operating hours. Please include Ms. Russler and her superior in this compliance statement. The statement should be signed by Ms. Russler, her superior and day care director, Monique Davis.

Section 407.350 Napping and Sleeping

- d) **Cribs, beds and cots shall be maintained in clean and sanitary conditions.**
 - 1) **Cribs, beds and cots shall be wiped clean as often as necessary. Cribs shall be cleaned twice per week and then sanitized with a**

germicidal solution. Cots shall be cleaned once per week with a germicidal solution.

Section 407.370 Physical Plant/Indoor Space

- e) The building and indoor space shall be maintained in good repair and shall provide a safe, comfortable environment for the children.
- p) The center shall be cleaned daily and kept in a sanitary condition at all times.

Section 407.380 Equipment and Materials

- g) Equipment, table tops, play materials and classroom surfaces shall be maintained in sound, clean conditions at all times.

This licensing representative observed that some of the cribs in the infant room (Room 1) needed to be cleaned and sanitized. The Plexiglas (transparent plastic) of the front and end of the cribs need to be cleaned and sanitized.

Submit by May 22, 2013 your written plan as how this violation will be corrected and will not occur in the future.

Licensing representative also observed that many flat surfaces in each of the 3 rooms (Rooms 1, 2 and 3) were very dirty with dust and other substances. The dish drainer in Room 2 was extremely dirty. The vent in Room 3 was very dirty. The counter top areas around the sinks in Rooms 1 and 2 were very dirty and some of the edging was peeling off of the edges of the counter tops and need to be repaired. Some of the large toys in the infant room were dirty and needed to be washed and sanitized.

Submit by May 22, 2013, your written plan for compliance detailing how these violations have been corrected and what steps have been taken to ensure that these violations will not occur again. Please include details of how and when the counter edges were repaired.

This licensing representative will conduct a follow up visit to ensure that these violations have been corrected.

NOTE: A copy of the new 2012, Standards were given along with information about radon. We also discussed in-service and Gateways in detail (Barbara Calibraro and Monique Davis were present). You were informed that directors do not get in-service hours for training their staff and that all trainings must be very specific. We discussed that staff meetings are not considered in-service training unless a specific topic is presented.

The Corrective Plan is effective immediately. You are expected to correct, and maintain as corrected, each violation listed above.


Unannounced monitoring visits will occur until each violation is corrected

Failure to correct, and maintain as corrected, each violation by the expected completion date may result in amendment of the facility license to reduce the hours of operation, change terms and conditions of operation, reduce the capacity of the facility and/or change the age range of children served by the facility, OR a recommendation to begin enforcement action against the license.

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