

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL,
STATE OF ILLINOIS

MONDAY, JUNE 22, 2009

*UPDATED – REGULAR BOARD MEETING AGENDA

6:00 p.m.

1. CALL TO ORDER & ROLL CALL – SRC-2052
2. BOARD DINNER & CLOSED SESSION (if necessary) – SRC-1450 A & B

7:00 p.m. – REGULAR BOARD MEETING – SRC-2052

3. APPROVAL OF AGENDA
4. PRESENTATIONS
5. STUDENT TRUSTEE'S REPORT
6. PRESIDENT'S REPORT
7. COMMENTS FROM COLLEGE OF DUPAGE EMPLOYEES
8. COMMENTS FROM CITIZENS
9. CONSENT AGENDA** (Roll Call Vote)
 9. A. For Information: Standard Items
 9. A. 1) Gifts and Grants Report
 9. A. 2) Governmental Consortium/Cooperative Purchases Report – *NONE*
 9. A. 3) Financial Statements
 9. A. 3) a) FY-2009 Operating Funds – Budget and Expenditures
 - 9 A. 3) b) Schedule of Investments
 9. B. For Approval: Standard items
 9. B. 1) Minutes
 9. B. 1) a) 05/21/09 Regular Board Meeting
 9. B. 1) b) 05/21/09 Closed Session – *Confidential for Board Only*
 9. B. 1) c) 06/02/09 Board Workshop on Enhanced FMP Projects

9. B. 2) **Financial Reports**

- 9. B. 2) a) **May Treasurer's Report**
- 9. B. 2) b) **Payroll and Accounts Payable**

9. B. 3) **Bids**

- 9. B. 3) a) **Campus Fire Alarm System – Annual Inspection and Testing**
Award to Aurora Tri-State Fire Protection of Aurora, IL
For a total expenditure of \$11,200.00
- 9. B. 3) b) **Auto Lab Equipment – Move and Re-Installation**
Award to P. R. Streich & Sons of Franklin Park, IL
For a total expenditure of \$57,925.55
- 9. B. 3) c) **Professional Cleaning Services for HSC & TEC**
Award to Alpha Building Maintenance of Homer Glen, IL
For an estimated total expenditure of \$310,464.00 for a one-year contract period of July 1, 2009 through June 30, 2010
- 9. B. 3) d) **AutoDesk Software**
 - Award to Master Graphics, Inc. of Rolling Meadows, IL
In the amount of \$24,625.00
 - Award to Imaginit Technologies of Schaumburg, IL
In the amount of \$4,600.00For a total expenditure of \$29,225.00
- 9. B. 3) e) **Athletic Fields Site Electrical and Fencing**
 - Award Bid Package #8 for Athletic Fields Site Electrical to Excel Electric of Frankford, IL
For the base bid total of \$299,787.00 and Alternate #1 for \$23,860.00, for a sub-total of \$323,647.00
 - Award Bid Package #9 for Fencing to Action Fence Contractors, Inc. of Mundelein, IL
For the base bid total of \$114,893.00For the total expenditure of \$438,540.00
- 9. B. 3) f) **Moving and Calibration of Dental Hygiene Equipment**
Award to Patterson Dental of Wood Dale, IL
For a total expenditure of \$34,228.61

9. B. 4) **Requests for Proposals**

- 9. B. 4) a) **Public Relations Consultant for McAninch Arts Center**
Award to Carol Fox & Associates of Chicago, IL
For a total expenditure of \$27,500.00
- 9. B. 4) b) **Commissioning Agent Services for BIC/SRC & CCA**
Award to SSRXC / Cotter Consulting of Chicago, IL
For a total expenditure of \$146,088.00

9. B. 5) Purchase Orders

9. B. 5) a) **WDCB Radio – Content Management Software**
Award to Broadcast Technologies, Inc. of Quincy, IL
For a total expenditure of \$33,563.60

9. B. 5) b) **Maintenance Contract Renewals**

Award the following maintenance contract renewals for a total expenditure of \$1,719,633.99:

- A) Automated Logic Chicago of Lisle, IL (**for Building Automation, BIC and Carol Stream**) in the amount of \$29,823.00
- B) Blackboard of Washington, DC (**for Course Management System**) in the amount of \$81,344.00
- C) CARLI of Champaign, IL (**for Library Database Licenses**) in the amount of \$50,678.00
- D) CGI Technologies & Solutions, Inc. of Atlanta, GA (**for Advantage Financial System**) in the amount of \$150,367.00
- E) Computer Associates of Islandia, NY (**for Mainframe Utility Software**) in the amount of \$49,761.00
- F) Datatel of Fairfax, VA (**for Student Information System**) in the amount of \$367,990.00
- G) Gartner Group of Stanford, CT (**for Consulting & Research for IT-Related Items**) in the amount of \$29,847.00
- H) Honeywell Building Solutions of Arlington Heights, IL (**for Building Automation for PE, MAC, and SRC-N**) in the amount of \$31,505.00
- I) IBM Corporation of Pittsburgh, PA (**for IBM Mainframe Hardware**) in the amount of \$54,975.00
- J) IBM Corporation of Pittsburgh, PA (**for IBM Mainframe Operating System**) in the amount of \$141,050.00
- K) Innovative Interfaces of Emeryville, CA (**for Automated Library System**) in the amount of \$65,678.00
- L) Nortel Networks of Cincinnati, OH (**for Network Hardware & Software**) in the amount of \$123,597.00
- M) Novell, Inc. of Provo, UT (**for Novell Operating System**) in the amount of \$68,823.70
- N) OCLC / ILLINET – Illinois State Library of Springfield, IL (**for On-Line Computer Library**) in the amount of \$43,685.00
- O) Project Leadership Associates of Chicago, IL (**for Enterprise Data Network & Network Security**) in the amount of \$91,000.00
- P) Proquest, Information & Learning of Detroit, MI (**for Library Database Licenses**) in the amount of \$43,610.00
- Q) Siemens Building Technologies of Mt. Prospect, IL (**for Building Automation for SRC, SCC, MAC Addition, BIC Science Labs, Westmont & Naperville**) in the amount of \$46,424.00

- R) Symantec / Veritas Software Corporation of Cupertino, CA (for **Netbackup – Server Backups**) in the amount of \$30,091.29
 - S) Thomson Gale of Farmington Hills, IL (for **Library Database Licenses**) in the amount of \$43,993.00
 - T) TimeCruiser Computing Corporation of Fairfield, NJ (for **My COD Student Portal System**) in the amount of \$175,392.00
- For a total expenditure of \$1,719,633.99

9. B. 5) c) **KMA Signage Contract***
 Award to KMA Design of Canonsburg, PA in the amount of \$228,251.50

9. B. 5) d) **JJR HSC Landscaping Contract**
 Award to JJR, LLC, of Chicago, IL
 For a total expenditure of \$44,868.00, plus an allowance of \$2,500.00 for reimbursable expenses

9. B. 6) Personnel Actions

- A) Classified Appointment(s)
- B) Administrative Transfer(s) / Reassignment(s)
- C) Classified Transfer(s) / Reassignment(s)
- D) Classified Resignation(s) / Termination(s)
- E) Classified Retirement(s)
- F) Faculty Retirement(s)

9. B. 7) Addendum to Joint Educational Agreement Between Elgin Community College and C.O.D.

Addition of a Diagnostic Medical Sonography Certificate to College of DuPage offerings, and deletion of the Histotechnology AAS / Certificate from Elgin Community College

9. C. For Information: Constructed-Related Items

9. C. 1) **Monthly Construction Project Summary**

9. D. For Approval: Construction-Related Items

9. D. 1) **Ratification of Construction Change Orders**

FMP Projects as follows:

- **TEC #70 (Gilbane CO #77) in the amount of \$1,660.00**
Omission by the Architect/Engineer – Need for a Reduced Pressure Zone (RPZ) Backflow Preventer at the computer room cooling units
- **TEC #71 (Gilbane CO #78) in the amount of \$2,360.00**
Field Condition – An additional floor drain in Mechanical Room TE-2021
- **TEC #72 (Gilbane CO #79) in the amount of \$3,432.00**
Omission by the Architect/Engineer – Revision of the circulating pump (CR-1)
- **TEC #73 (Gilbane CO #80) in the amount of \$1,819.00**
Omission by the Architect/Engineer – Addition of slab-on-deck control joints

- **TEC #74 (Gilbane CO #11) in the amount of \$72,475.00**
Scope change directed by the Owner – Direction to furnish and install seven in-ground car lifts in the automotive lab
- **TEC #75 (Gilbane CO #82) in the amount of \$1,432.00**
Omission by the Architect/Engineer – Two additional pedestal bollards for automatic operators at doors G03 and 023B
- **TEC #76 (Gilbane CO #83) in the amount of \$942.00**
Omission resulting in un-bought scope – Installation of a louver in the West storefront
- **TEC #77 (Gilbane CO #84) in the amount of \$11,821.00**
Omission by the Architect/Engineer – Galvanized floor closure piece at all concrete and storefront locations
- **TEC #78 (Gilbane CO #85) in the amount of \$12,814.00**
Omission by the Architect/Engineer – Cost to add motors to overhead coiling door 009B and 010B
- **TEC #79 (Gilbane CO #86) a credit in the amount of (\$23,532.00)**
Field Condition – Credit for the removal of the PVC jacket on pipe insulation
- **HSC – Interiors for Business #4 – in the amount of \$1,008.00**
Owner requested scope change – Reconfigure furniture for three Associate Deans' Offices and the Biology Lab Supervisor's Office.
- **HSC – KI #2 – in the amount of \$6,000.00**
Field Condition – Cost the FF&E contractor incurred to double-handle furniture at the time of installation due to unavailability of the elevator
- **HSC – MRI #3 – in the amount of \$1,420.00**
Field Condition – Purchase additional cable for the Audio Visual installation
- **HSC – MRI #4 – in the amount of \$1,120.00**
Owner requested change order – Additional projector screen and electronic capability to produce second image in the Tiered Lecture Hall
- **West Campus Low Voltage – Facility Technologies #04 – in the amount of \$55,408.55**
Owner requested change order – Additional fiber link from TEC to OCC
- **Site Analysis & Professional Services – KMA #02 – in the amount \$9,802.00**
Owner requested change order – Provide planning and design development work for campus exterior signage
- **Move Management – The Carter Group #1 – in the amount of \$9,240.00**
Owner requested change order – Provide additional Move Management services to vacate 3rd floor of East side of BIC in preparation for roof renovation
- **Move Management – Joyce Bros. #1 – in the amount of \$135,000.00**
Field Conditions – Increase the Fit-Out allowance from \$115,000 to \$250,000

Non-FMP Projects – NONE

9. D. 2) **Approval of Construction Change Orders**

FMP Projects – NONE

Non-FMP Projects as follows:

- **PE Steel Repair & Roof Replacement – Legat Architects #1 – in the amount of \$11,000.00**
Result of construction cost after bid opening and project having to go out to bid a second time

10. NEW BUSINESS

10. A. For Information

10. A. 1) **Code of Ethics Policy, 5-30**

10. B. For Approval

10. B. 1) **Notice of Public Hearing for FY-2010 Budget**
Approve 08/20/09 for the Public Hearing for the FY 2010 Budget
10. B. 2) **Illinois Prevailing Wage Act Resolution**
Adopt the Prevailing Wage Rate Resolution for DuPage County in accordance with the Illinois Prevailing Wage Act
10. B. 3) **RAMP Document**
Approve the C.O.D. FY 2011 RAMP Document dated June 2009 for submission to the ICCB
10. B. 4) **Memorandum of Understanding between the College of DuPage Board of Trustees and the College of DuPage Foundation**
Execute Memorandum of Understanding with the C.O.D. Foundation
10. B. 5) **Permanent Approval Status for Cosmetology Certificate and AAS Degree from Temporary Approval Status**
Approve permanent approval status of a 46-credit hour Certificate and a 64-credit hour A.A.S. Degree for Cosmetology
10. B. 6) **FY-10 Property, Liability and Workers' Comp Insurance Renewal**
Approve FY10 property, liability, workers' compensation, medical malpractice, and other insurance coverage through Arthur J. Gallagher & Company for the period July 1, 2009 through June 30, 2010, at a total estimated premium of \$1,270,063.00, less estimated dividends of \$67,132.00, for a net premium of \$1,202,931.00.
Approve an additional workers' compensation premium for FY09 in the amount of \$78,364.00.
10. B.7) **Approval for Paralegal Studies Certificate and AAS Degree**
Approve a 27-credit hour Certificate and a 67-credit hour A.A.S. Degree for Paralegal Studies

- 10. B. 8) **Approval for Cisco Certified Networking Associate Security Certificate Program**
Approve a 15-credit Cisco Certified Networking Associate Security Certificate Program
- 10. B. 9) **Approval for New Customer Service Certificate Program**
Approve a 12-credit Customer Service Certificate Program
- 10. B. 10) **BIC/SRC Renovations and College Center Addition Project – ICCB Application**
Approve the BIC/SRC Renovation and College Center Addition Project for submittal to the ICCB per the Capital Project Application

11. ANNOUNCEMENTS BY BOARD CHAIRMAN

- A. Communications
- B. Calendar Dates

On-Campus Events (Note: * = Required Board Event)
Friday, June 26 – SLEA Graduation – MAC Mainstage

Off-Campus Events

Saturday, July 11 – 3 to 10 pm, WDCB Jazz Fest Glen Ellyn – Downtown Glen Ellyn on Main Street between Crescent Blvd. and Pennsylvania Ave.

12. ADJOURN

** Certain recurring recommendations may be included in the Consent Agenda at the discretion of the President. At the request of a Trustee or the President, an item may be removed from the Consent Agenda for separate discussion or approval.

<p style="text-align: center;"><i>FUTURE MEETINGS</i></p> <p style="text-align: center;"><u>Thursday, July 16, 2009</u></p> <p style="text-align: center;"><u>6:00 pm</u> – Board Dinner & Closed Session, SRC-1450 A&B</p> <p style="text-align: center;"><u>7:00 pm</u> – Regular Board Meeting, SRC-2052</p>
