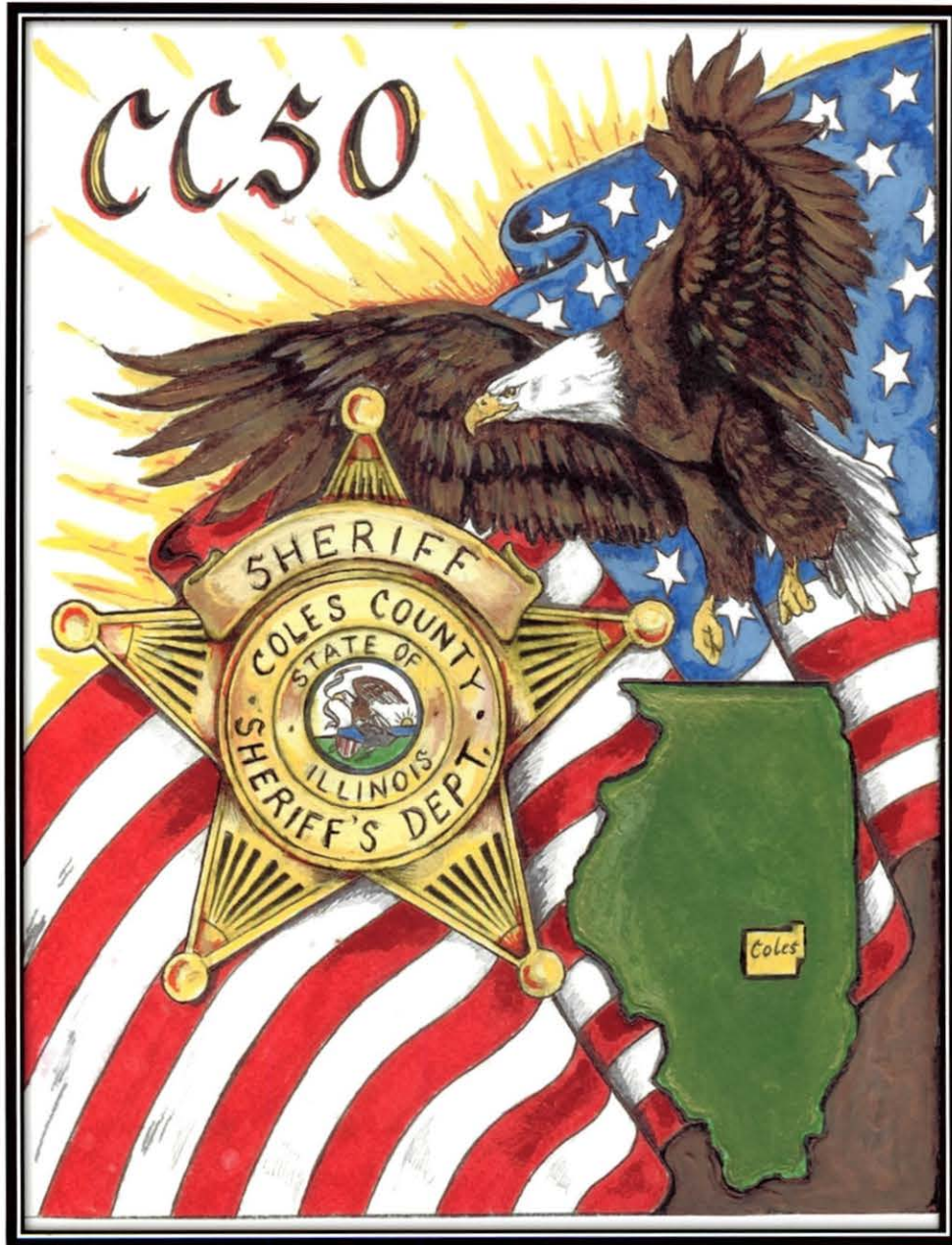


# Coles County Sheriff's Department Annual Report 2012



Sheriff Darrell Cox





# Coles County Sheriff's Office

701 7<sup>th</sup> Street, Charleston, IL 61920-2102 (217) 348-7332

**Darrell Cox, Sheriff**

**Kerry Whitley, Chief Deputy**

## **Message from the Sheriff**

This is the 2012 annual report of the Coles County Sheriff's Office. In 2007 we began submitting an annual report to the citizens of Coles County and the Coles County Board. This is our sixth (6<sup>th</sup>) annual report and covers our activity for the calendar year.

In 2012, we started an alternative fuel program by converting two (2) of our patrol cars to dual fuel, gas/propane. We have consistently went over budget in our fuel line item in years past and we are trying this pilot program in an attempt to save on fuel costs. The Coles County Sheriff's Office is also in the process of providing municipal ordinance enforcement for the Village of Ashmore, although it appears that this will become a reality in 2013. We have also continued with our partnerships in the Multi-Agency Crisis Response Team, the Citizen's Police Academy, East Central Illinois Task Force (ECITF), Coles County Crime-stoppers, and our street level drug interdiction unit.

I hope that the report we submit to you can be used to better understand our job in law enforcement and corrections. We use the annual reports to plan our patrol tactics, to be more proactive in our approach to rural patrol, to re-evaluate our manpower needs on each shift, and, as a tool to plan our strategies for effective corrections management and law enforcement in the future.

Coles County is 509 square miles with 12 townships, eight (8) villages/towns without municipal police protection, and a population of 52,065. It is with pride that we present this report on our activities of 2012 and it is our hope that after you read this report, you will also take pride in your Coles County Sheriff's Office and our accomplishments.



## COLES COUNTY SHERIFF'S OFFICE ANNUAL REPORT 2012

### Administrative

This section is dedicated to activity that is not specific to corrections, investigations or patrol. In this section you will find summary budget and expenditure reports, a review of all funds generated and collected by the Coles County Sheriff's Office, personnel changes, up-dates on any pending lawsuits, department-wide firearms training, warrant activity, and other items of interest. The administrative staff includes the Sheriff, the Chief Deputy, and four (4) civilian employees.

### Civil Process

The Coles County Sheriff's Office is charged with serving all civil process papers generated by our courts. Furthermore, we serve civil process from other counties where the plaintiff/respondent resides in Coles County. By law, only sheriff's deputies are charged with serving these court papers. Unlike warrants, local police departments may not serve these papers. We received 2,785 papers for service which was a 4% decrease from last year. The Sheriff's Office served 2,236 civil papers for a success rate of 80%. Last year our success rate was 82%, 2010 was 92%, in 2009 it was 82%, and the 2008 success rate was 84%.

### Budget

The sheriff's office was budgeted \$2,808,123.00, an increase of \$87,292.00 or 3.2% from 2011. At the end of FY 2011-2012 we were over budget in six (6) line items: Merit Commission, Salaries, Postage, Training, Fleet Fuel, and Non-Emergency Dispatching. All other line items reflected a surplus. For the fiscal year we ended with a surplus of \$5,571.97. Furthermore, we generated \$698,896.00, most of which went into the general fund.

Fiscal year thru period ending 11/30/2012

009 SHERIFF'S OFFICE

Annual Budget	+-----Period to date-----+			Description	+-----Year to date-----+		
	Actual	Budget	Variance		Actual	Budget	Variance
1,000.00	.00	.00	.00	001-7033-009-000 PER DIEM-MERI	1,686.65	1,000.00	(686.65)
2,116,775.00	215,038.64	.00	(215,038.64)	001-7050-009-000 SALARIES	2,137,418.60	2,116,775.00	(20,643.60)
2,500.00	208.34	.00	(208.34)	001-7073-009-000 SALARY-SUPT O	2,500.08	2,500.00	(.08)
9,000.00	94.39	.00	(94.39)	001-7111-009-000 EQUIPMENT MTC	6,310.16	9,000.00	2,689.84
35,000.00	4,157.20	.00	(4,157.20)	001-7112-009-000 FLEET MAINTEN	31,835.63	35,000.00	3,164.37
12,000.00	139.00	.00	(139.00)	001-7155-009-000 TRAVEL OUTSID	8,832.28	12,000.00	3,167.72
201,613.00	565.18	.00	(565.18)	001-7165-009-000 MEDICAL EXPEN	189,179.75	201,613.00	12,433.25
3,000.00	106.68	.00	(106.68)	001-7181-009-000 POSTAGE	3,078.90	3,000.00	(78.90)
775.00	.00	.00	.00	001-7183-009-000 ASSOCIATION D	675.00	775.00	100.00
133,000.00	12,258.83	.00	(12,258.83)	001-7186-009-000 INMATE MEALS	87,408.56	133,000.00	45,591.44
15,000.00	5,919.11	.00	(5,919.11)	001-7188-009-000 TRAINING	24,807.94	15,000.00	(9,807.94)
2,000.00	142.50	.00	(142.50)	001-7199-009-000 OTHER CONTRAC	922.87	2,000.00	1,077.13
40,000.00	4,400.00	.00	(4,400.00)	001-7242-009-000 VISIONAIR	43,848.14	40,000.00	(3,848.14)
15,000.00	955.05	.00	(955.05)	001-7310-009-000 OFFICE SUPPLI	14,416.10	15,000.00	583.90
500.00	.00	.00	.00	001-7353-009-000 SUPPLIES ISSU	500.00	500.00	.00
50,000.00	14,206.72	.00	(14,206.72)	001-7370-009-000 FLEET FUEL	93,458.45	50,000.00	(43,458.45)
93,500.00	.00	.00	.00	001-7425-009-000 NON-EMERGENCY	93,549.00	93,500.00	(49.00)
19,460.00	.00	.00	.00	001-7426-009-000 911 CONTRACT	17,674.40	19,460.00	1,785.60
50,000.00	.00	.00	.00	001-7430-009-000 AUTOMOBILES	48,663.82	50,000.00	1,336.18
1,500.00	.00	.00	.00	001-7440-009-000 OFFICE EQUIPM	285.96	1,500.00	1,214.04
17,000.00	2,415.23	.00	(2,415.23)	001-7441-009-000 POLICE EQUIPM	20,532.55	17,000.00	(3,532.55)
29,500.00	8,438.92	.00	(8,438.92)	001-7450-009-000 COMMUNICATION	19,685.15	29,500.00	9,814.85
-----	-----	-----	-----		-----	-----	-----
2,848,123.00	269,045.79	.00	(269,045.79)	Total Expenditure	2,847,269.99	2,848,123.00	853.01
-----	-----	-----	-----		-----	-----	-----

## Law Suit Up-Date

There are no pending law suits, although there was one appeal pending in 2012. The plaintiffs lost in their bid to sue a neighbor, the Charleston Township Road Commissioner, and the Coles County Sheriff's Office and the case was appealed. We learned in 2012 the the appeal was denied for a lack of merit. This case is now closed.

## Crisis Response Team

The Crisis Response Team (CRT) was established in 1999 under the direction of then CRT Commander Darrell Cox. In the beginning, three (3) agencies were involved: the Coles County Sheriff's Office, Charleston Police Department, and the Eastern Illinois University Police Department. In the past few years two (2) additional agencies have come on board, those being the Mattoon Police Department and Lake Land College Security Police. The current commander of the C.R.T. Is Sergeant Stephen Spear of the Coles County Sheriff's Office. The call-outs are as follows:

January 24, 2012 Atwood PD  
Call for Assistance  
Barricaded Suspect  
Suspect apprehended

October 13, 2012 Charleston PD  
Barricaded Suspect  
Suspect Apprehended and one (1) weapon (rifle) seized

December 6, 2012 ECITF  
Search and arrest Warrant  
Suspect Apprehended and four (4) weapons (long guns) seized

The CRT averaged 96 hours of training for each officer/operator for a total of 15,36 training hours for 16 operators. They fired 1,740 pistol and 1,740 rifle rounds per operator for a total of 55,680 round of ammunition. The Sniper/observer teams also fired a total of 1,000 rounds of .308 ammunition.

## East Central Illinois Drug Task Force (ECITF)

The Coles County Sheriff's Office has been a member of the drug task force since its inception in 1989. We have one (1) officer assigned to the task force and in 2012 we rotated a new officer into the position of ECITF Inspector removing the former inspector who had been at the ECITF for over two (2) years. We are providing the following information from the ECITF Annual report, Summary of Activity:

Cases	135
Class X	21
Felony Class 1	18
Felony Class 2	36
Felony Class 3	15
Felony Class 4	22
A Misdemeanor	7
B Misdemeanor	1
C Misdemeanor	2

Arrests	126
Convictions	134
Acquittals	0
Dismissals	7
Nolle Pros	0

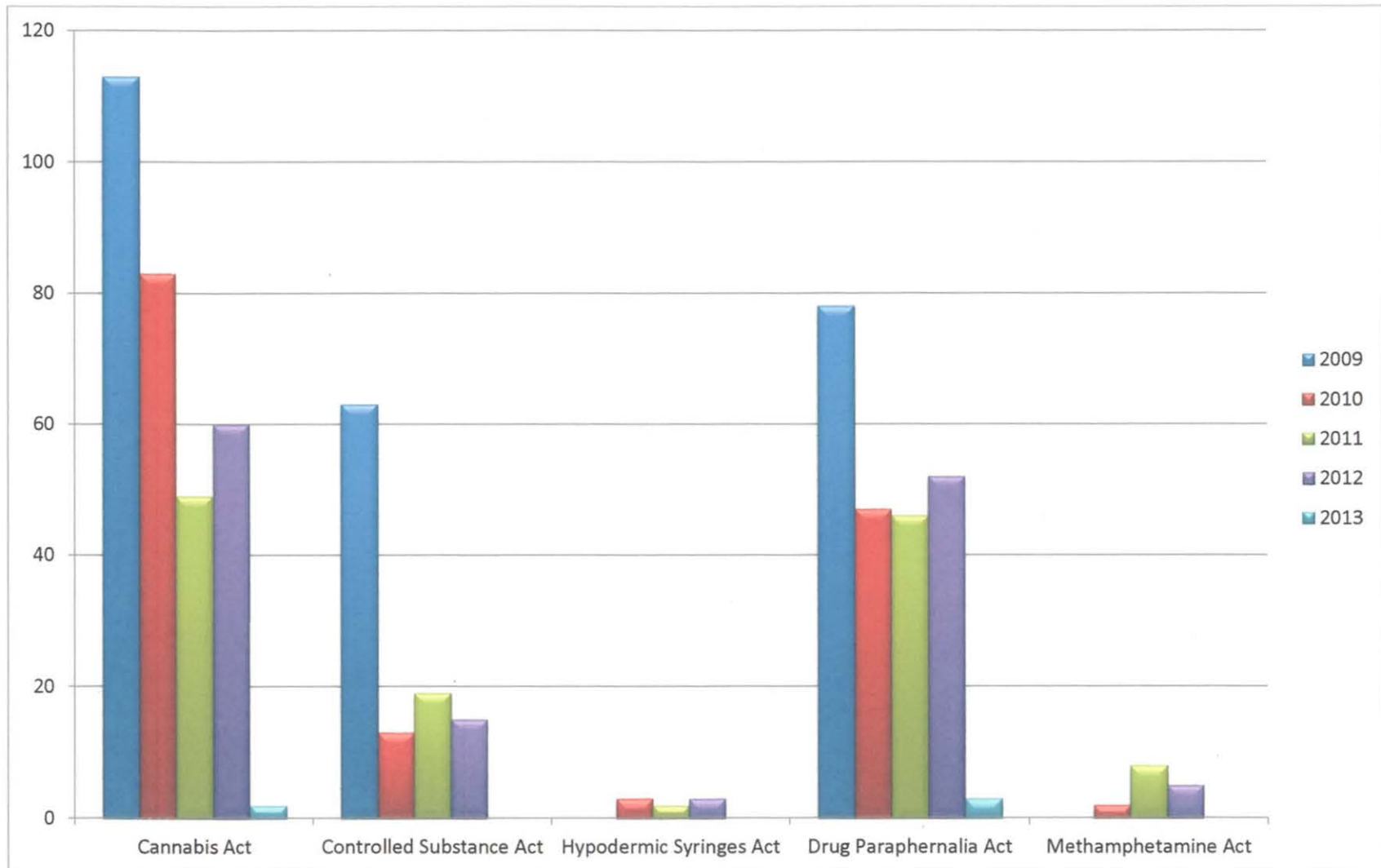
Drugs Seized	Grams Seized	Street Value
Cannabis	7,761	\$89,985.00
Synthetic Cannabis 126		\$947.00
Cocaine	24	\$2,462.00
Crack Cocaine	7	\$700.00
Ecstasy	26	\$650.00
Heroin	5	\$643.00
LSD	8	\$271.00
Methamphetamine	222	\$8,889.00
Pseudoephedrine	69	\$1,181.00
Hydrocodone	1	\$6.00
Oxycontin	10	\$30.00
Psilocybin	17	\$74.00
Steroids	2,246	\$4,409.00
Various Pharmaceuticals	96	\$181.00

Total weight of 10,593 grams with a street value of \$109,778.00

The ECITF confiscated five (5) weapons, which were three (3) firearms, one rifle, one pistol, and one shotgun, one folding knife, and one sword.



## 2009 – 2013 Drug Arrests



Please note that in 2009, Hypodermic Syringes and Methamphetamine were NOT calculated. Therefore, showing a result of zero.

## Firearms Training

Firearms training is usually conducted in-house as the Coles County Sheriff's Office has trained and certified firearm instructors on staff. Sergeant Spear is the Chief Range Officer. Deputy Shane Duzan and Deputy Brett Kastl are the Range Officers. Every deputy sheriff is required by law to qualify annually with his or her sidearm. All officers passed this qualification course. The Coles County Sheriff's Office also requires that each patrol deputy qualify with their issued shotgun and their (if they choose to carry one) patrol carbine. Officers who elect to carry an off-duty firearm are also required to qualify annually with that sidearm. We currently have approximately 30% of officers carrying .40 caliber duty weapons and approximately 70% carrying .45 caliber duty weapons. We have 14, department owned, and 3 personally owned AR-15/M-4 style rifles carried by patrol officers. The department usually provides all officers with fifty (50) rounds of practice ammunition per month. We fired 11,850 rounds in 2012. These numbers average approximately 300 rounds per officer. We fired these rounds in practice, in tactical training, and during qualification. We fired 17,916 rounds of ammunition in 2011 and 5,200 rounds were fired in 2010. In 2009 we fired 8,530 rounds of ammunition and in 2008 over 17,000 rounds were fired in practice, tactical training, and qualifications. Below is the breakdown of ammunition expended for 2012.

### Handgun Ammunition

40 caliber	2,800
45 caliber	4,600
Carbine Ammunition	4,150
Shotgun Ammunition	300

### Grant Funding

The Coles County Sheriff's Office received two (2) grants in 2012. We received a \$6,400.00 Safety Grant from our insurance carrier and those funds were used to purchase stab resistant vests for corrections, safety equipment for crime scene processing, detainee cages for squad cars, safety gloves, flash lights, and a low frequency siren. Lastly, we received a grant in the amount of \$1,470.00 for the purchase of new ballistic vests for our C.R.T. Unit. This was a 50% matching grant from the United States Department of Justice.



## Funds Generated

Each year we generate funds from DUI restitution, grant reimbursements, training reimbursements, merit commission testing, Police Vehicle Fund, drug fund, vehicle insurance payments, and the arrestee medical fund. We also receive fees from selling reports, bond fees, transportation costs, sex offender registration, and fingerprinting fees and these are reflected in the Miscellaneous category. The funds generated from DUI restitution, Drug Fund, and arrestee medical are restricted funds and there are restrictions on how it can be spent. The Police Vehicle Fund is also restricted in its use and those funds are placed into the general fund to off-set police vehicle costs. We use the arrestee medical to supplement the Medical Expense line item and the DUI funds are used for DUI equipment and DUI enforcement. The Drug Fund must be used for drug enforcement. The Merit Commission Testing funds are fees charged to take our entrance exam and off-set the cost of the exam, these funds are returned to the general fund. We have also added two (2) income items which reflects income to the county circuit clerk's office generated by the sheriff's office. These two (2) items reflect income from traffic fines and fees and criminal cases.

The income is as follows:

Training Reimbursement	\$10,637.00	(line item balance -\$9,808.00, net +\$829.00)
Merit Commission Testing	\$600.00	(line item balance -\$687.00, net -\$87.00)
Civil process	\$36,051.00	
Traffic Fines	\$260,376.00	
Criminal Cases	\$286,460.00	
Miscellaneous	\$20,035.00	
Drug Crime Lab Fee	\$5,593.00	
Reports	\$570.00	
Arrestee Medical	\$15,719.00	
DUI Court Restitution	\$17,306.00	
C.R.T. Reimbursement	\$2,847.00	
E-Citation Fee	\$1,000.00	
Police Vehicle Fund	\$3,945.00	
Social Security Bounty	\$3,200.00	
Pawn Broker Fee	\$200.00	
FTA Fee	\$17,365.00	
Bond Fee	\$14,992.00	
<b>TOTAL</b>	<b>\$698,896.00</b>	

## Mileage

We traveled a total of 414,840 mile in 2012, average price for a gallon of gasoline was \$3.17, and our average gas mileage was 16.74 miles per gallon.

Patrol traveled a total of 329,238 miles. In 2011 they traveled 270,349 miles. This reflects a 22% increase in patrol miles. For patrol, gas mileage averaged 13.84 in 2012 and it was 14.29 in 2011.

The administration traveled 34,774 miles and average mileage was 17.62. The detectives traveled 23,209 miles and average mileage was 17.28. Corrections traveled 27,619 miles and average mileage was 18.22 miles per gallon.

In early May of 2012 we met with representatives of Superior Fuels of Mattoon Illinois to explore the possibility of converting our fleet vehicles from gasoline power to liquid propane. In December we converted two (2) patrol units to liquid propane. The cost of each conversion was approximately \$6,500.00. We received a rebate of \$4,000.00 per conversion. The patrol cars run on either propane or gasoline, the performance is equal, and gas/propane mileage is about the same. Transition from gas to propane is seamless. An added benefit is less frequent oil changes and longer engine life. The cost of a gallon of propane is currently \$1.71 per gallon which is 54% less than the cost of a gallon of gasoline. We project the conversion will pay for itself in approximately 14 months. We may also be eligible for an additional \$.50 per gallon rebate in 2013 which will drive costs down even further and shorten the period to recoup our initial investment.

## Personnel

We had a number of personnel changes in 2012. We started the year short two (2) employees. We also asked for and received authorization to hire two (2) additional correctional officers without any additional salary funding. It was our intention to save the cost of the salaries by cutting back on the amount of over-time paid out at 1.5 times the hourly rate. We hired one (1) correctional officer in early 2012. By May of 2012 we had that officer trained and working on his own and we began seeing a reduction in over-time in the correctional division. In 2011 we paid out \$117,805.00 in over-time for corrections. In 2012 we cut that to \$77,456.00, a 34.3% (\$40,349.00) savings.

Two (2) deputies resigned in 2012. Lt. James Fisher retired after 27 years of service and Deputy Hildebrand resigned to take a job with the Charleston Police Department. We transferred Deputies Lance Robinson, Chris Cochennour, Patrick Easterday, and



Nicholas Clapp from corrections to patrol. We hired Erin Baker and Eric Haughee as telecommunicators/clerks. We also hired Jeremy Shores and Alex Hesse as correctional officers. We also promoted Sergeant Brian Huston to the position of Patrol Lieutenant. Our long-time dietitian Carl Bradford retired and we hired Ms. Ellison from the Coles County Maintenance Department to replace Ms. Bradford.

### Sick Time

Employees of the Coles County Sheriff's Office used a total of 233 days of sick time and this reflects a 56% decrease in sick time taken from 2011. Each officer/employee earns sick time at the rate of eight (8) hours per month. By section, sick time used and average days per officer in that section are as follows:

Civilian Staff	80	days	Average 6.6 days
Corrections	78	days	Average 6.5 days
Patrol	65	days	Average 7.2 days
Investigations	10	days	Average 3.4 days

### Warrants

Warrants issued by the courts of Coles County are received, entered into a statewide database called Law Enforcement Agency Data System (LEADS) and most felony warrants are entered into a nation-wide data base called NCIC. After the warrants are entered by our warrants clerk, attempts are made to serve the warrants. The Coles County Sheriff's Office patrol division is the primary server of all warrants in Coles County. Our Patrol division also serves all out-of-county warrants where the wanted person resides in Coles County. We have included the number of warrants issued by Coles County courts, the number served, the warrants returned, and quashed. Also, at least twice per year we work on either up-dating information on older warrants or trying to execute older warrants. It is our goal to serve or otherwise dispose of more warrants than we enter into the system each year. This year we met our goal and cleared 101.3% of the warrants/attachments we received from the courts. In 2011 our clearance rate was 98%.

2012 Warrants issued	1742
2012 Warrants served	1262
2012 Quashed/Returned	504



## **CORRECTIONS**

This section shall deal with everything related to the Coles County Jail/Detention Center. We have included the Illinois Department of Corrections Jail Inspection Report, correctional officer training, cost of inmate meals and number of meals served, inmate medical claims, the Continuing Quality Inspection report from our medical provider, and officer activity reports. Currently, we have 17 full-time correctional officers divided among four (4) shifts with a commander on each shift. The corrections section also employs two (2) dietary cooks.

### **Inmate Medical**

The Coles County Sheriff's Office contracted our inmate medical services to Advanced Correctional Healthcare a number of years ago. The Coles County Board also passed a resolution forcing health care systems to charge Medicaid rates for inmate emergency care. Advanced Correctional also provides a nurse 40 hours per week at the detention facility and a medical doctor provides sick call visits weekly.

For 2012 the total amount of the claims was \$8,811.00, a decrease of 43% from last year's claims. We paid out \$1,085.00 in actual claims for a savings of \$7,726.00.

### **Inmate Meals**

An Inmate Meals Report is generated each month and it reflects the total number of meals served during that month and the cost per meal. This includes the meals served to the correctional officers who also eat at the detention facility. We are required to serve a minimum of 1800-2000 calories per day in three (3) meals, one (1) of which must be served hot. Food prices are on the rise due to the high cost of delivery (fuel) and the general rise of the actual food product. In an attempt to hold costs to a minimum we instituted a policy of serving bologna sandwiches everyday for lunch. We served 93,303 meals in 2012. Our food expenses in 2012 were \$80,679.83. Cost per meal was \$0.87, a 25% decrease from 2011.

## Corrections Training

Correctional Officer training for 2012 totaled 1,476 hours. This reflects an increase of 1,144 hours. This increase is due largely on mandatory correctional officer training, in fact, 1,000 hours of the 2012 training was mandatory correctional officer certification training. Some of our training is in-house and some is off site. In an effort to provide maximum training opportunities for our officers at a minimal cost we are utilizing computer based training whenever possible. This has been critical in reducing overtime and still being able to offer continuing educational opportunities. Numerous topics are covered in training, including our procedures manual, legal up-dates, current events involving detention, and most importantly, training on tasks that are high risk and low frequency. We have been working with the Mobile Training Team #13 to provide additional training specific to corrections. Additionally, we provide mandatory training in regards to blood-borne pathogens and dealing with the mentally ill inmate. Individual officers have received the following number of training hours:

K. Baxter	214 hours	N. Clapp	8 hours
N. Burton	26 hours	J. Easter	14 hours
P. Easterday	9 hours	K. Carter	29 hours
P. Jankowski	10 hours	B. Kastl	33 hours
B. Rennels	55 hours	J. Vaultonburg	29 hours
M. Reinhart	219 hours	J. Latch	219 hours
J. Shores	219 hours	L. Tillis	28 hours
M. Miner	48 hours	A. Hesse	4 hours
C. Hammond	212 hours		

## Jail Inspection

The Illinois Department of Corrections inspected the Coles County Jail on October 2, 2012. The inspection listed six (6) improvements over last year's inspection. In 2012 we remodeled the control room. This included a new control room board which cost \$220,000.00. The old control panel was over 20 years old, obsolete, and it was not possible to obtain repair parts. We also began converting paper files over to digital storage and this frees up space and makes it easier to find old files and data. The new system is operated by a computer and a large touch screen. The Coles County Safety and Detention Center did not have any Non-Compliance issues in 2011.



**Illinois  
Department of  
Corrections**

**Pat Quinn**  
Governor

**S. A. Godinez**  
Director

1301 Concordia Court • P.O. Box 19277  
Springfield IL 62794-9277

Telephone: (217) 558-2200  
TDD: (800) 526-0844

October 4, 2012

Sheriff Darrell Cox  
Coles County Sheriff's Office  
701 7th Street  
Charleston, Illinois 61920

Sue Rennels, Coles County Clerk  
651 Jackson Rm. 122  
Charleston, Il. 61920

Dear Sheriff Cox and County Clerk Rennels:

A copy of our recent inspection report of the Coles County Jail is enclosed. The *Illinois Compiled Statutes [730ILCS5/3-15-2(b)]* mandates the Illinois Department of Corrections to inspect each county jail annually and to make the results available for public review. Your offices should make this inspection report available for public review in the records of Coles County and you are encouraged to give notice to the citizens of your county, by news release or other means, that this report is available for the public's review.

The listed improvements show a sincere commitment on the part of you and your staff to promote achievement in the detainees released from your facility.

Members of the Office of Jail & Detention Standards are available for consultation should you desire. You may contact the office at (217)558-2200 ext. 4212.

Sincerely,

Mike Funk, Manager  
Jail and Detention Standards Unit

Enclosure

cc: County Board Chair John C. Bell  
Specialist Brad Besson





**Illinois**  
**Department of**  
**Corrections**

**Pat Quinn**  
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**COLES COUNTY JAIL**  
**2012 INSPECTION REPORT**

Criminal Justice Specialist Brad Besson inspected the Coles County Jail on October 2, 2012. Entrance and exit interviews were conducted with Jail Administrator Tillis.

**IMPROVEMENTS SINCE LAST INSPECTION**

1. The control room is being improved with a new control board with new monitors attached.
2. A new system of video visiting, video arraignment, grievance writing, medical request etc. referred to as Visvox is being considered. This system will greatly enhance the visiting system presently being used.
3. The control room within the facility is in the process of being remodeled. All vertical filing cabinets have been replaced with horizontal files.
4. An expansion of the medical unit is being considered. All medical related activities will be performed within this area.
5. A transition to digital storage has begun for all paperwork from previous reporting years. This transition will free up valuable storage space.
6. The facility is now associated with the LEXUS/NEXUS law library system. Detainees are required to fill out a request slip for the use of the library system.

**NONCOMPLIANCES WITH *ILLINOIS COUNTY JAIL STANDARDS***

None

Brad Besson  
**Criminal Justice Specialist**

## Shift Activity

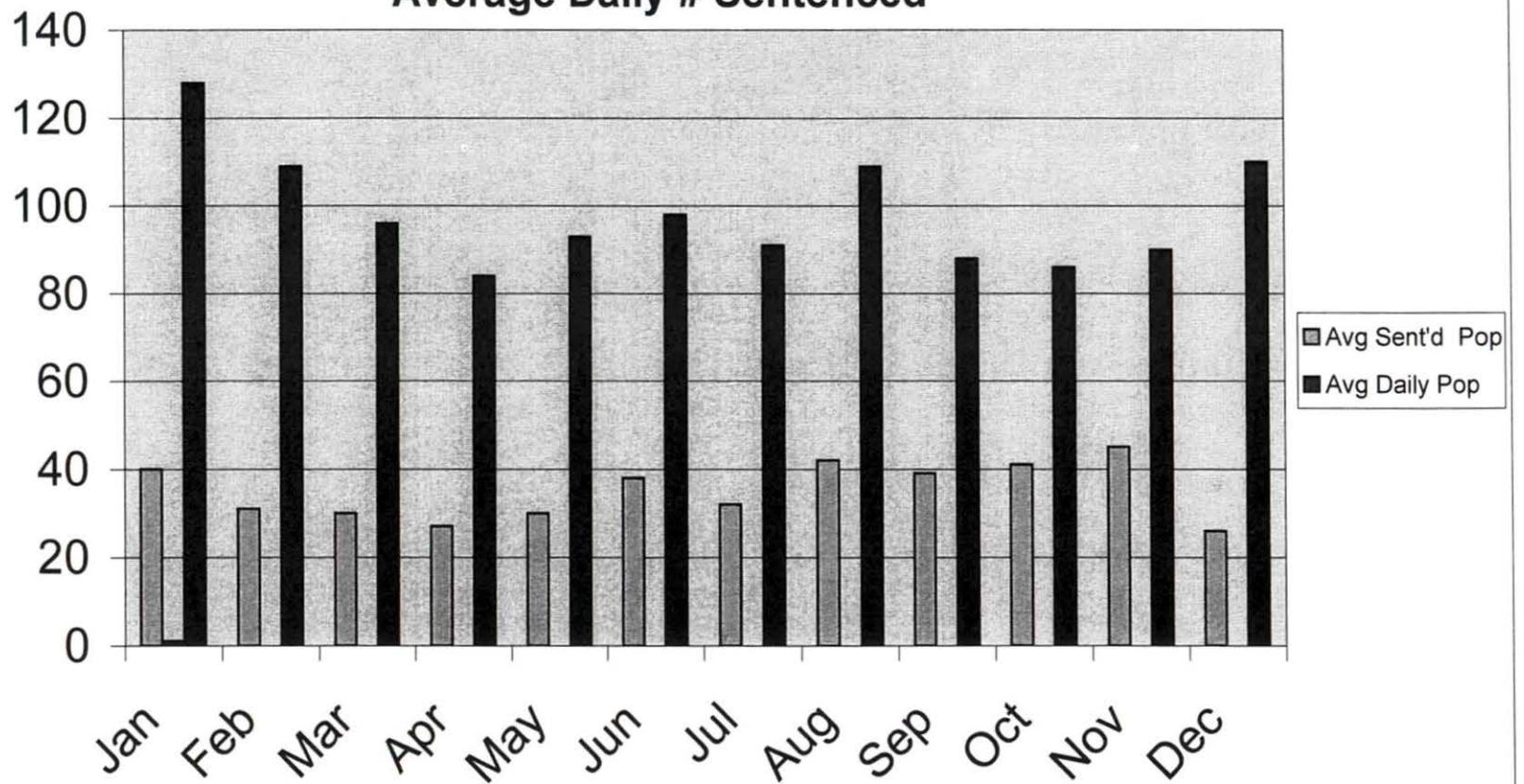
The corrections officers must complete all jail bookings, provide prisoner transports, extradite inmates from other jurisdictions, provide security for inmates going to court, and also provide for all security in the jail. In 2012 we booked 2,362 inmates, an increase of 14 bookings over 2011. We transported 2,452 inmates to and from court in 2012, an increase of 21% over last year and 2011 was an increase of 5.2% from 2010. So, we shuffled more inmates back-and-forth to court than ever before. Also, we had a 112% increase in the number of in-state extraditions. (127 to 270)

Prisoner escorts to court	2,452
Inmate bookings	2,362
Inmate transports IDOC	26 (110 inmates)
Extraditions, In-State	270
Extraditions, Out-of-State	9
Medical Transports	52
Mental Health Hearings	36

## Inmate Population Report

The Coles County Jail/Detention Center has bed space to house 160 adult detainees. By statute, we can not house juveniles. Sentenced inmates are separated from non-sentenced, males are segregated from females, and work-release inmates are separated from all others. Our average daily inmate population for 2012 was 99 inmates. 2011 was 119, so we had a decrease of 20%. We housed the most inmates during the month of January with 128 and in April our population was the lowest with 84 inmates. The average monthly jail population, sentenced and un-sentenced graph can be seen on the next page.

**2012 Fiscal Year  
Average Daily Population  
-vs-  
Average Daily # Sentenced**





## INVESTIGATIONS/DETECTIVE SECTION

The investigation section of the Cole County Sheriff's Office primarily works 8am-4pm Monday through Friday subject to call outs. The investigative section is commanded by Sergeant Christina Stephen. Deputies working in the section during 2012 include Detective David Pickering, Detective John Clough, and Detective Joseph Price. Deputy David Lewis was assigned to the section for on the job training consisting of four (4) months during the summer. Detective David Pickering was transferred to patrol in July of 2012 however he is still responsible for crime scene processing. Deputy Joseph Price was assigned to the section in September 2012.

The section is responsible for numerous tasks some of which include reviewing patrol reports, assigning reports, creating case folders and hot files consisting of LEADS entries, follow-up investigation of reported crimes, processing crime scenes, and the handling of evidence. The section is also responsible for conducting background investigations on prospective employees for this agency as well as outside agencies to include military inquiries, review of pawn shop records, providing reports to the State's Attorney's Office for prosecution, maintenance of case files, the reporting of index crimes, and preparing disposal orders for evidence.

There were a total of 206 cases assigned to the section in 2012. This is an increase of 15% from 2011. Cases were assigned as follows:

Sgt. Stephen	84
Detective Pickering	13
Detective Clough	65
Detective Price	18
Deputy Lewis	26

Cases investigated are either cleared or administratively closed. Cases are cleared by arrest, referred to another agency having jurisdiction, unfounded, cleared exceptionally, or victim's refusal to cooperate. Cases are administratively closed when the offender cannot be identified, there is not enough evidence to sustain a charge, or an arrest cannot be made. These cases may be reopened at a later date if further evidence is gathered or additional leads arise.

The clearance rate for 2012 in the detective section was 50%. In 2011 it was 51% and in 2010 it was 46%. The national average for clearance rates for 2011 is 34%. The 2012 national averages are not available at this time.

Although complete data is not available for the calendar year 2012, preliminary data compiled by the FBI shows that violent crime increased 0.6 % in non-metropolitan counties. By region, violent crime rose 2.5% in the mid-west. Nationally, the number of murders was down 1.7% and the number of rapes decreased 1.4%. Nationally, there were increases in all three categories of property crime-burglary, theft, and motor vehicle theft. Coles County is bucking the national trend in that for 2012 property crimes went from 93 to 86, a decrease of 8%.

Nationally, the Federal Bureau of Investigations measures crime by the reporting of Index Crimes. Index Crimes are Murder, Aggravated Assault, Criminal Sexual Assault, Robbery, Theft, Motor Vehicle Theft, and Burglary. Index Crimes are reported monthly through the Unified Crime Reports (UCR) federal program. The majority of index crimes committed in Coles County are crimes against property such as burglary and theft. There were a total of 98 index crimes in 2012. Not all cases are Index Crimes (UCR reportable crimes) and the Coles County Sheriff's Office investigates all reported crimes. IUCR clearance only reflects the number of bodies physically taken into custody not the number of offenses they may have committed.

<b>UCR Crime</b>	<b>2012</b>	<b>2011</b>	<b>2010</b>	<b>2009</b>
Murder	0	0	0	0
Criminal Sexual Assault	1	2	0	4
Theft	66	60	77	56
Burglary	15	29	24	43
Agg. Assault/Battery	11	10	5	13
Robbery	0	1	0	0
Motor Vehicle Theft	5	4	4	5
Arson	1	0	1	1
<b>Totals</b>	<b>99</b>	<b>106</b>	<b>111</b>	<b>122</b>

Detectives attend various documented training throughout the year. Training hours are as follows:

<b>Detective Training</b>	<b>Hours</b>
Sgt. Stephen	115
Detective Price	77
Detective Clough	248

Detective Clough is also our accident reconstruction officer which required additional training for this specialty position.

2012

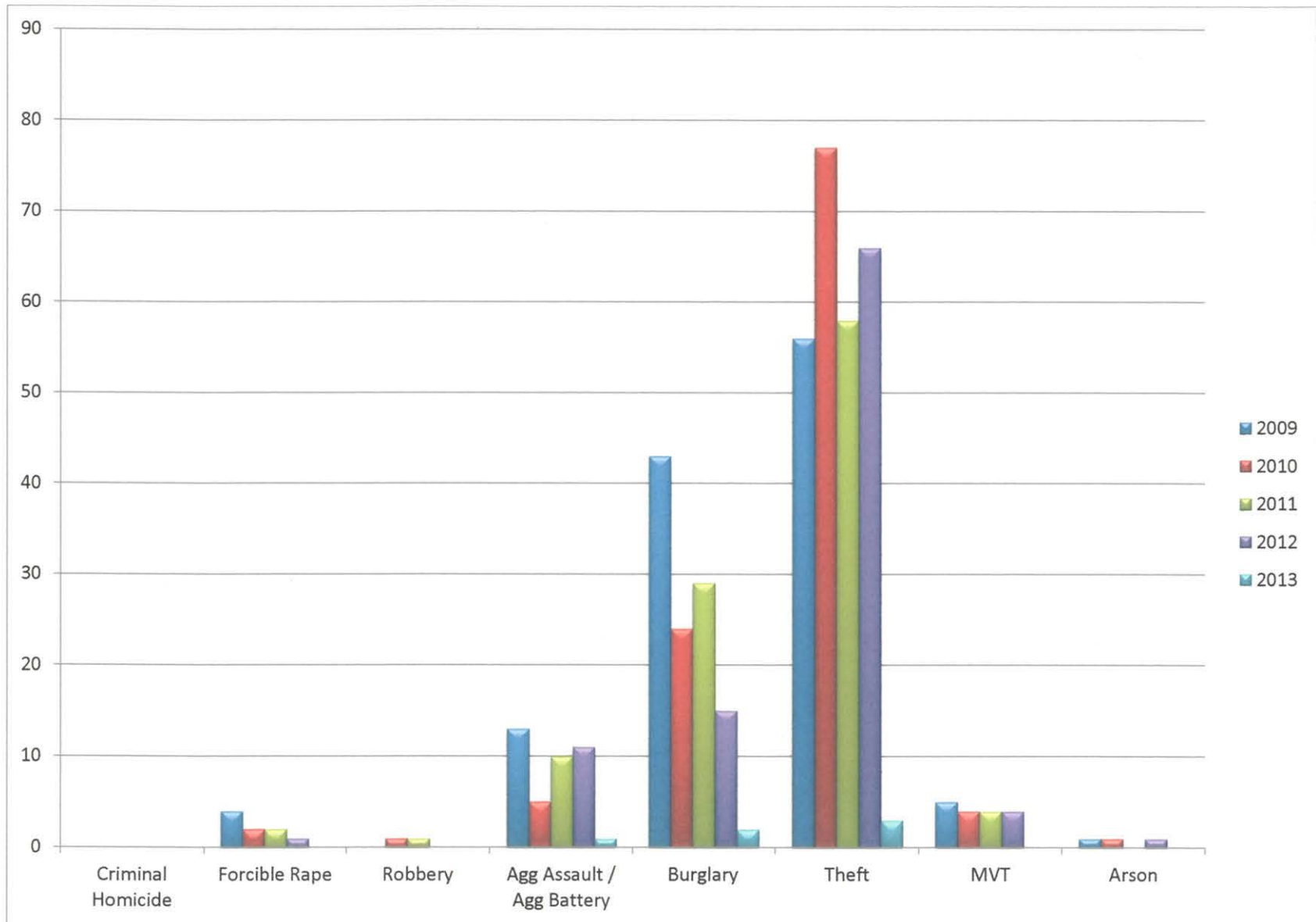
## Coles County Sheriff's Office

## Illinois Uniform Crime Report

<b>UCR INDEX CRIMES</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>ANNUAL TOTALS</b>
Criminal Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Rape	0	0	0	0	0	0	1	0	0	0	0	0	1
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0
Agg Assault / Agg Battery	3	0	1	0	0	0	1	2	0	3	0	1	11
Burglary	2	2	3	0	1	2	0	2	1	2	0	0	15
Theft	3	3	4	7	4	4	9	5	3	4	15	5	66
Motor Vehicle Theft	1	0	0	0	0	3	0	0	0	0	0	0	4
Arson	0	0	0	0	0	0	0	0	0	0	1	0	1
<b>Monthly Totals</b>	<b>9</b>	<b>5</b>	<b>8</b>	<b>7</b>	<b>5</b>	<b>9</b>	<b>11</b>	<b>9</b>	<b>4</b>	<b>9</b>	<b>16</b>	<b>6</b>	<b>98</b>
<b>UCR INDEX CRIMES ARRESTS</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>ANNUAL TOTALS</b>
Criminal Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Rape	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0
Agg Assault / Agg Battery	1	0	0	0	0	0	0	0	0	0	0	0	1
Burglary	0	0	0	0	0	0	0	2	0	0	0	0	2
Theft	1	0	2	0	3	0	0	0	0	0	0	2	8
Motor Vehicle Theft	1	0	0	0	1	0	0	0	0	0	0	0	2
Arson	0	0	0	0	0	0	0	0	0	0	1	0	1
<b>Monthly Totals</b>	<b>3</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>14</b>
<b>DRUG ARRESTS</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>ANNUAL TOTALS</b>
Viol Cannabis Control Act	12	4	2	6	5	8	4	3	3	7	4	2	60
Viol Contr. Substances Ave	2	3	1	1	0	3	1	1	0	3	0	0	15
Viol Hypodermic Syringes Act	0	2	0	1	0	0	0	0	0	0	0	0	3
Viol Drug Paraphernalia Act	10	1	4	5	0	10	8	3	3	4	3	1	52
Viol Methamphetamine Act	2	0	0	0	0	1	2	0	0	0	0	0	5
<b>Monthly Totals</b>	<b>26</b>	<b>10</b>	<b>7</b>	<b>13</b>	<b>5</b>	<b>22</b>	<b>15</b>	<b>7</b>	<b>6</b>	<b>14</b>	<b>7</b>	<b>3</b>	<b>135</b>
<b>OFFENSE TOTALS W/O APP TO THE HIERARCHY RULE</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>ANNUAL TOTALS</b>
Criminal Sexual Assault	0	0	0	0	0	0	1	0	0	0	0	0	1
Motor Vehicle Theft	1	0	0	0	0	3	0	0	0	0	0	1	5
<b>Monthly Totals</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>6</b>



## 2009-2013 Reportable Crimes Reported for Coles County



## PATROL DIVISION

### K-9 Program

We put our K-9 service dog, Sultan in service in May of 2008 with Sergeant Butch Beadles as the K-9 Officer. Sultan was retired in September of 2012. We looked at the number of times Sultan was used to bite or otherwise used in a situation where the K-9 needed to be aggressive. We found that Sultan had never bitten anyone. This indicated to us that we were using the K-9 primarily for drug searches. Sheriff Cox decided to replace the full service dog with a drug dog. The new dog handler/K-9 Officer is Deputy Steve Spuregon and his dog's name is "BO." The Illinois Training and Standards Board now requires a Police K-9 to be certified and "BO" received his certification in the fall of 2012. The training time is about ¼ for a drug dog and the initial cost of the dog is about ½. This decision significantly drove down the cost of the K-9 program. Please keep in mind that no line item has been established for the K-9 program and we have never operated the K-9 program with tax dollars.

The K-9 Officer works primarily evening hours in an attempt to utilize the K-9 Unit to its fullest extent. In 2010 we partnered with the Mattoon Police Department and started a street level drug interdiction team. In 2011 the Charleston Police Department also joined in our efforts. We alternate in use of the K-9 unit and work one or two times a month in high crime areas or areas that have potential for drug traffic. The following represents K-9 activity for the year:

Building Search	10
Suspect Tracks	3
Vehicle Searches	47
Training Hours	249 hours
Public Demos	3
Narcotic Finds	7 (3 cannabis 32.4 grams and 4 drug paraphernalia)
Seizures	1 (\$690 for a firearm)

### Training

We have also documented all patrol training, and as in corrections, we have implemented a six (6) minute in-house training program to deal with changes in the law, department policy/procedure changes, officer safety issues, and those tasks that are low frequency and high risk. Patrol Officer training totaled 2,127 hours a decrease of 32% from last year. We have provided all mandatory training in regards to blood-borne pathogens, HAZ-MAT training, mandatory firearms qualification, and National Incident

Management System (NIMS) training. Additionally, we provide six- (6) minute training on-site and we provide off-site in-service training to all our officers. Individual officers have received the following number of training hours:

B. Beadles	186	N.Clapp	232
C.Cochennour	618	S.Duzan	131
J. Fisher	16	B. Hildebrand	20
Harris	17	T. Heleine	0
B. Huston	95	J. Jean	57
S. Lane	41	D. Lewis	68
Pickering	39	J. Rankin	49
S.Spear	190	S. Spurgeon	320
T. Williamson	48		

#### Drug Awareness & Resistance Education (D.A.R.E.)

The Coles County Sheriff's Office provides a Drug and Alcohol Resistance Education program for the Oakland School Unit and the Humboldt Treatment and Learning Center. This program is one (1) semester in length and was taught by Deputy Sheriff James Rankin. 33 children (45 children last year) completed the program and ended the year with a graduation and bowling party at Charleston Lanes. The D.A.R.E. Program is not supported by the budget of the sheriff's office as there is no line item and no general funds have ever been used to support the D.A.R.E. Program. The Sheriff's Office maintains a restricted Crime Prevention Fund account to fund the D.A.R.E. Program. At the end of 2012 the balance was \$5,582.00

#### Illinois Traffic Stop Study

We also included the Illinois Traffic Stop Study. The purpose of this study is to monitor our traffic stops and collect key indicators in regards to racial profiling. This study was started in the year 2000 by federal mandate. It was due to expire in 2006 and was extended to 2007, then extended to 2008, and now it has been extended through 2012. We enter data from every vehicle stop that is made by Coles County deputies and that data is compiled and returned in the form of a report. The following report is from 2011, the 2012 report will not be sent out until later this year.



**ILLINOIS TRAFFIC STOP STUDY, 2011**

**Agency:**

**COLES COUNTY SHERIFF**

**Stops**

	Caucasian Drivers	Minority Drivers
Total Stops	1158	92
Percentage Stops	92.64	7.36
Duration (Mean\Median)	12\10	13\10
Estimated Minority Driving Population		4.59
Ratio		1.6

**Reason for Stop**

	Caucasian Drivers	Minority Drivers
Total	1158	92
Moving Violations	937	66
Equipment Violations	119	13
Licensing / Registration Violations	102	13

**Outcome for Stop**

	Caucasian Drivers	Minority Drivers
Total	1158	92
Citation	571	59
Written Warning	430	19
Verbal Warning/ Stop Card	157	14

**Consent Searches**

	Caucasian Drivers	Minority Drivers
Total	1158	92
Requested	10	1
Granted	10	1
Performed	10	1
Found	9	0

Key Indicators	Total	Caucasian	African American	Am. Indian	Hispanic	Asian	N/S
Stops	1250	1158	57	1	29	5	0
Duration(Mean/Median)	12\10	12\10	14\10	10\10	13\10	12\10	0\0
Reason For Stop	Moving	1003	937	43	0	18	5
	Equipment	132	119	6	1	6	0
	License	115	102	8	0	5	0
	N/S	0	0	0	0	0	0
Outcome Of Stop	Citation	630	571	38	0	19	2
	Written Warning	449	430	12	0	4	3
	Verbal Warning/ SC	171	157	7	1	6	0
	N/S	0	0	0	0	0	0
Consent Searches	Requested	11	10	0	0	1	0
	Granted	11	10	0	0	1	0
	Performed	11	10	0	0	1	0
	Found	9	9	0	0	0	0

## Motor Vehicle Accidents

We have collected data in regards to the motor vehicle accidents handled by our deputies. In the past, we would have to wait until the Illinois Department of Transportation released their data in August of the following year to address traffic problems. In 2008 we began keeping our own records and now have instant reporting and are able to address problems as they occur. We handled a total of 239 accidents in 2012, a decrease of 8% from 2011. This is the fifth year in a row that accidents have decreased. In 2012 we handled two (2) fatal crashes. In 2010 we handled three (3) accidents where four (4) fatalities occurred, in 2011 we handled three (3) accidents involving three (3) fatalities. Property damage accidents were most prevalent with 42%, Our second prevalent cause was deer/car crashes with 40%, then personal injury accidents accounting for 17%. Fatal crashes accounted for less than 1%. By month, January was the busiest with 34 and August was the slowest with six (6). By township, Charleston had the most accidents with 46 and Lafayette was second with 36. Morgan Township had the least with zero (0). Friday and Saturday were the busiest days with 45 and 42 respectively. Tuesday was the slowest with only 24 crashes. Most accidents occurred between the hours of 1600-2000 with 28.4% and the least number of crashes tied between the hours of 0000-0400 and 0400-0800 with 12% each.

## Patrol Activity

The patrol officers keep track of their activity on a monthly basis. This activity is separated from calls for service because this activity is considered pro-active rather than being sent to a call which is reactive. The activity is categorized in twenty-one (21) different activities. They are as follows:

Criminal Arrests	Warrant Arrests
Warrant Attempts	Civil Process Served
Civil Process Attempts	Reports Generated
Accident Reports	Traffic Citations
Written Warnings	Verbal Warnings
Vehicle Stops	DUI Arrests
Zero Tolerance Arrests	Field Contacts
Motorist Assists	Officer Assists
Towed Vehicles	Prisoner Transports
Security Checks	Business Checks
Miscellaneous Activity	

A summary of all patrol activity can be found on the next page.



2012 Summary	Arrest		Warr Attmp	Civil Proc		Traffic						DUI Arst	ZTOL M Con	Fld Cont	Mtr Asst	Ofc Asst	Tow Veh	Pris Trnsp	Sec Chks	Bus Cks	Misc	Total	
	Crim	War		Svd	Atmp	Rpts	Acc	Cit	W. Cit	V. War	Stops												
Beadles	7	2		13	1	32	9	73	67	107	198	5	7		23	113	17	2	43	277	117	1,113	
Cochennour	44	53	195	117	133	108	20	325	105	425	724	49	18	16	55	113	21	69	12	2	178	2,782	
Duzan	46	16	47	22	11	33	23	135	14	286	323	15	10	5	27	162	13	47	1		64	1,300	
Fisher			5	29	43	15	3	1		1	1				1	22			4	40	50	215	
Freezeland	7	19	83	115	167	68	36	55	29	57	117			18	48	233	32	27				1,111	
Hildebrand	3	14	27	21	38	5	6	10	14	25	35	1		2	7	80	7	11	78	84	19	487	
Huston	3	7	13	39	28	18	13	40	47	24	94	4		1	23	103	17	8	2	39	104	627	
Jean	4	13	14	294	537	72	25	52	25	28	76				15	99	7	24	1		203	1,489	
Lane	4	35	152	411	440	78	63	39	10	18	48	2			56	46	34	29		9	305	1,779	
Lewis	14	3	2	42	43	46	22	60	48	85	186	2	4	9	18	55	7	9	6		117	778	
Price	3	2	13	19	25	11	7	12	17	19	37	1	2	15	5	96	4	5	59	124	35	511	
Rankin	12	48	111	72	157	60	33	60	20	151	182	2	1	139	34	155	20	14			755	2,026	
Robinson	7	10	133	153	345	60	32	112	47	75	176	6	1	32	33	197	41	22	44	235	186	1,947	
Spear	12	8	42	78	172	45	24	126	15	97	193	8		6	27	250	19	5	2		395	1,524	
Spurgeon	31	17	65	92	223	58	29	138	32	143	277	13		16	60	171	44	50	1		411	1,871	
Williamson	70	47	126	108	124	109	21	287	68	155	339	33	16	68	15	26	38	109	15	4	230	2,008	
Heleine	59	15	4	8	19	57	4	93	68	225	343	17	3	10	5	36	19	45		28	34	1,092	
	15	40	117	112	236	36	11	82	134	146	284				19	63	6	49		67	104	1,521	
Increase																							
Decrease																							
Total	341	349	1,149	1,745	2,742	911	381	1,700	760	2,067	3,633	158	62	337	471	2,020	346	525	268	909	3,307	24,181	



## Response Times

Response times are a quality of life issue and are directly related to our ability to do our job. During the times there are only two (2) officers on per shift there is a strain on our ability to respond to calls in a timely manner. Furthermore, it relates to officer safety and our inability to back one another up in times of danger or other need.

With 509 square miles and over 52,000 residents, Coles County has some unique problems when it comes to answering calls for service in the rural areas. Shift assignments ran from a high of five (5) officers per shift to as few as two (2) officers per shift in 2012. Average response time in 2012 was 13:05 minutes. Response time average for 2011 was 12:49. Response times for 2010 averaged 12:11 minutes. The average time spent on scene in 2012 was 22:14 minutes, in 2011 it was 24:30 minutes and in 2010 it was 20:57 minutes.

## Calls For Service Ashmore/Humboldt/Lerna

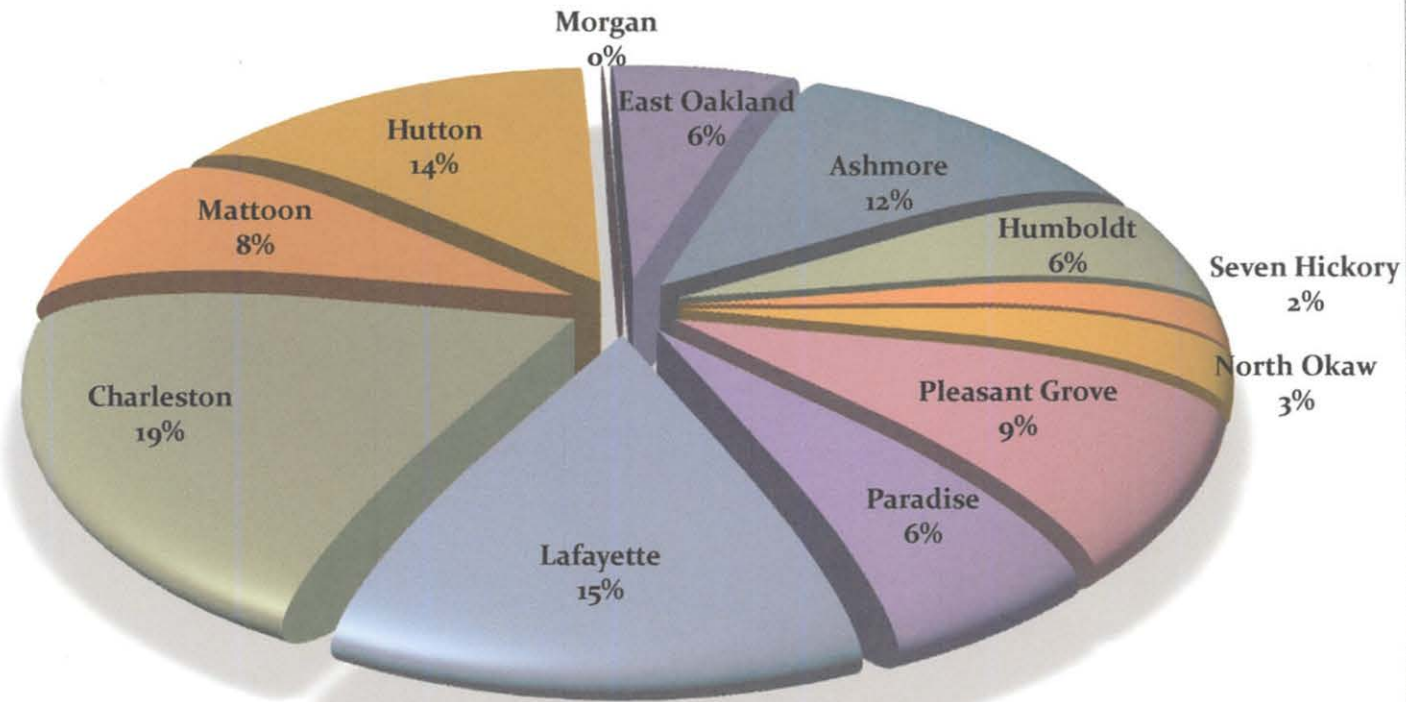
The Coles County Sheriff's Office provides police protection and responds to calls for service in the small towns and villages in Coles County that do not have local police protection, mainly Ashmore, Humboldt, and Lerna. The number of total calls for each community has been provided and we have provided UCR Reportable Crimes in each of these communities. Total Call Activity numbers were provided by CECOM/911 and this includes all calls for service whether it be from police, fire, EMS, or any request for service. There are no separate crimes statistics from the FBI/ISP for towns under 10,000 inhabitants, therefore it is unrealistic to compare the crime rate in these small communities to any municipality.

Humboldt calls increased by 722% and UCR Crimes went up 214%. Calls went down in Ashmore and up slightly in Lerna. UCR Crimes remained the same in Ashmore and went up by one (1) in Lerna.

UCR Crime activity is as follows:

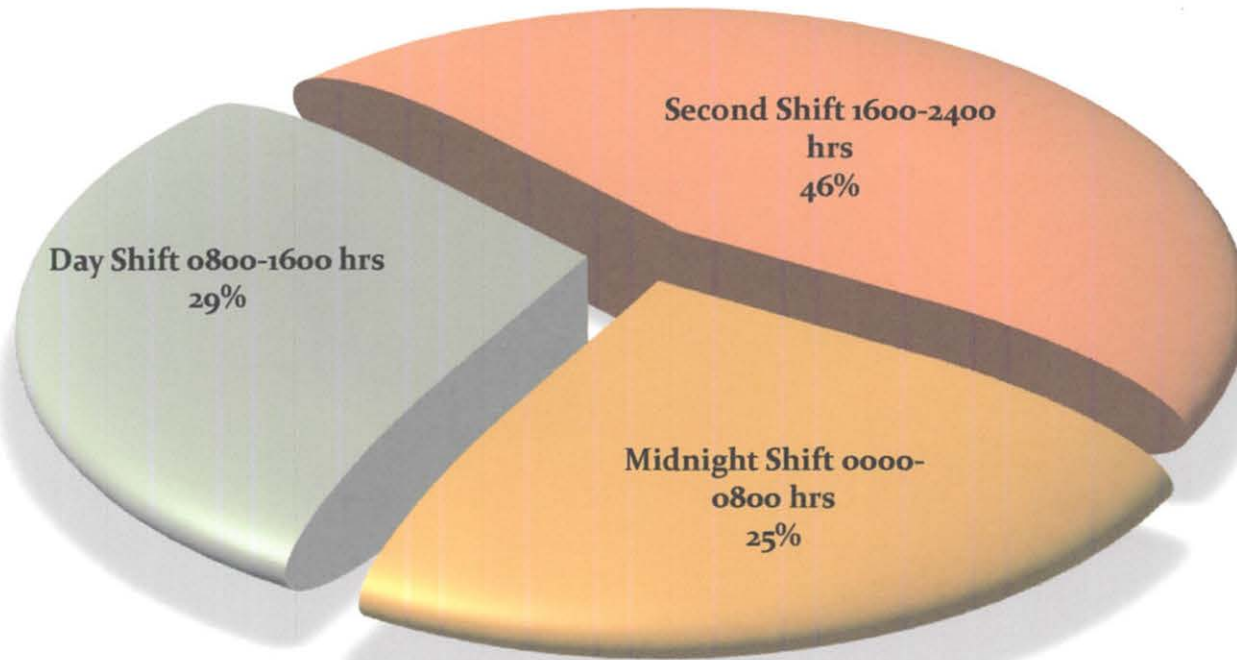
Crime	Ashmore	Humboldt	Lerna
Murder	0	0	0
Criminal Sexual Assault	1	0	0
Theft	6	12	2
Burglary	2	5	1
Agg. Assault/Battery	0	2	0
Robbery	0	0	1
Motor Vehicle Theft	0	0	1
Arson	0	0	0
Total UCR Crimes	9	19	5
Total Call Activity	162	182	103

## 2012 Accident Summary by Township



Township	Number of Accidents
Charleston	46
Mattoon	20
Hutton	32
Morgan	-
East Oakland	14
Ashmore	28
Humboldt	14
Seven Hickory	5
North Okaw	7
Pleasant Grove	22
Paradise	15
Lafayette	36

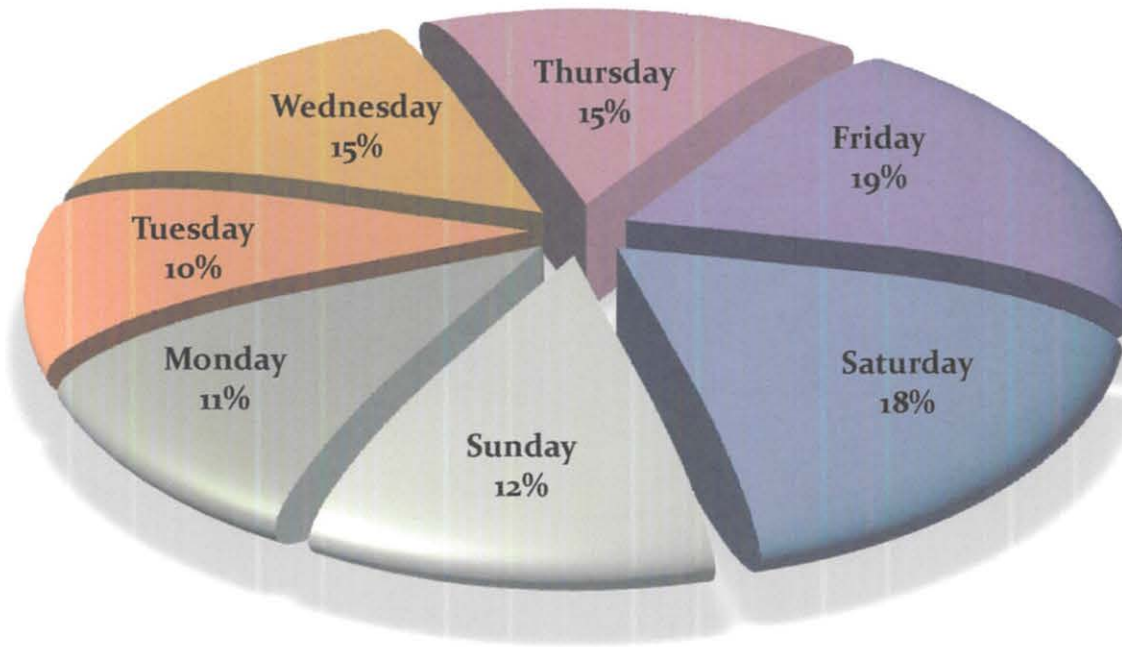
## 2012 Accident Summary by Shift



Month	Number of Calls
Day Shift 0800-1600 hrs	70
Second Shift 1600-2400 hrs	109
Midnight Shift 0000-0800 hrs	60

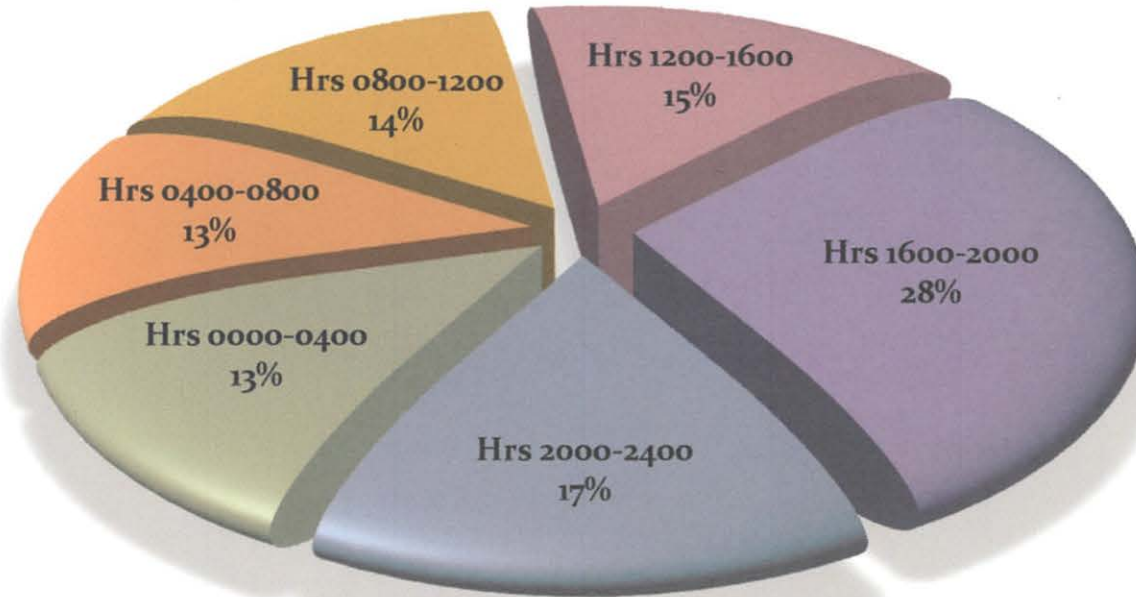


## 2012 Accidents Summary by Day of Week



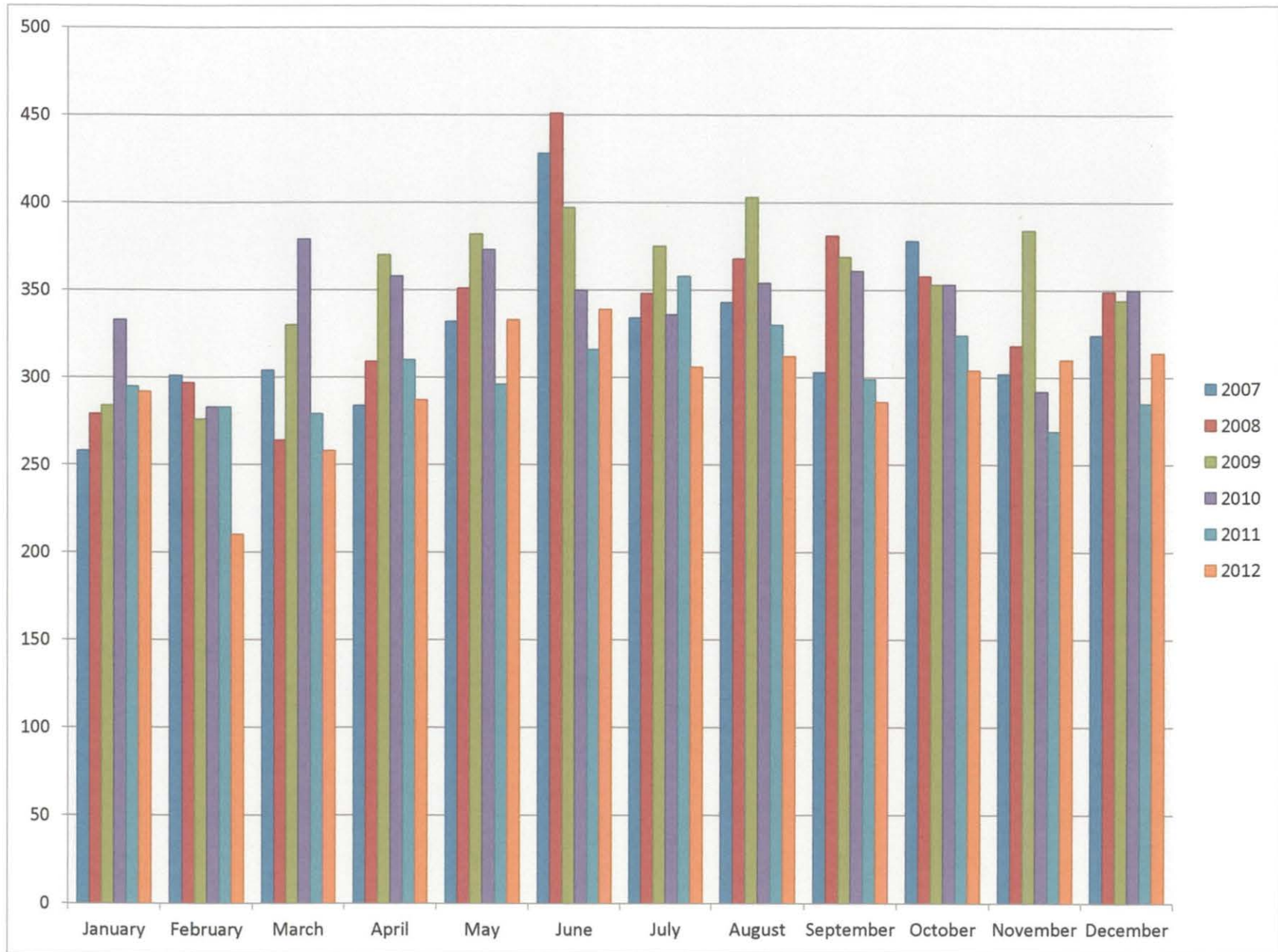
Day	Number of Accidents
Monday	26
Tuesday	24
Wednesday	36
Thursday	36
Friday	45
Saturday	42
Sunday	30

## 2012 Accident Summary by Time of Occurrence



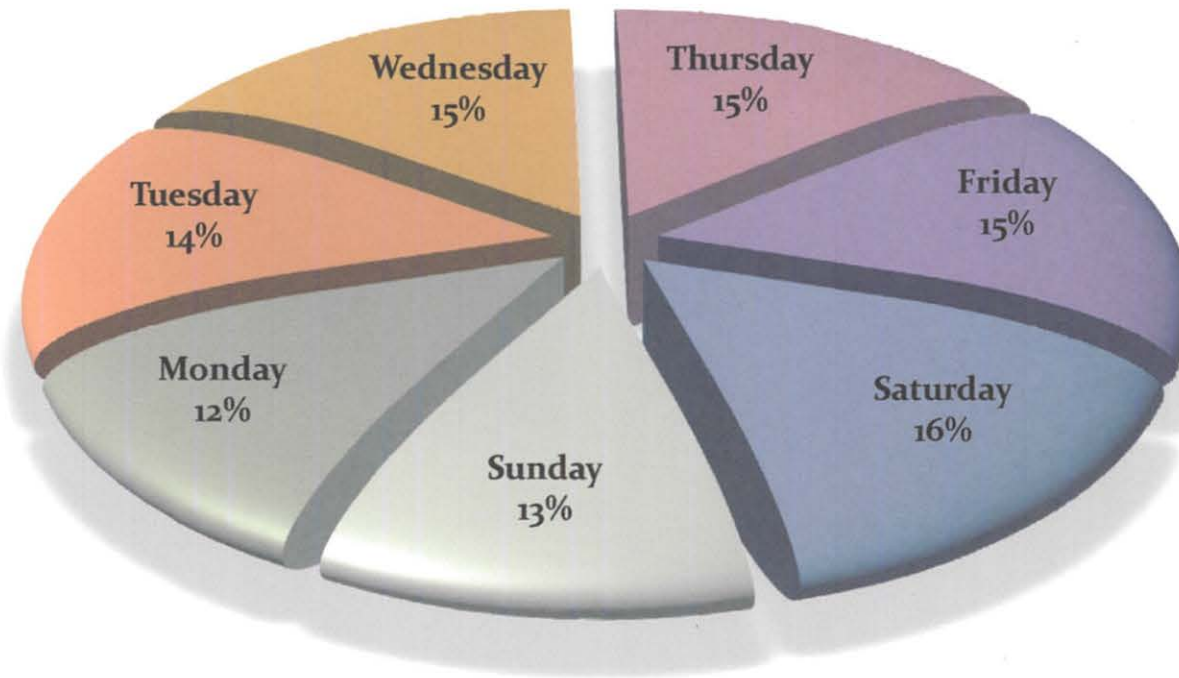
Hours	Number of Accidents
Hrs 0000-0400	30
Hrs 0400-0800	30
Hrs 0800-1200	34
Hrs 1200-1600	36
Hrs 1600-2000	68
Hrs 2000-2400	41

# Calls For Service 2007 through 2012



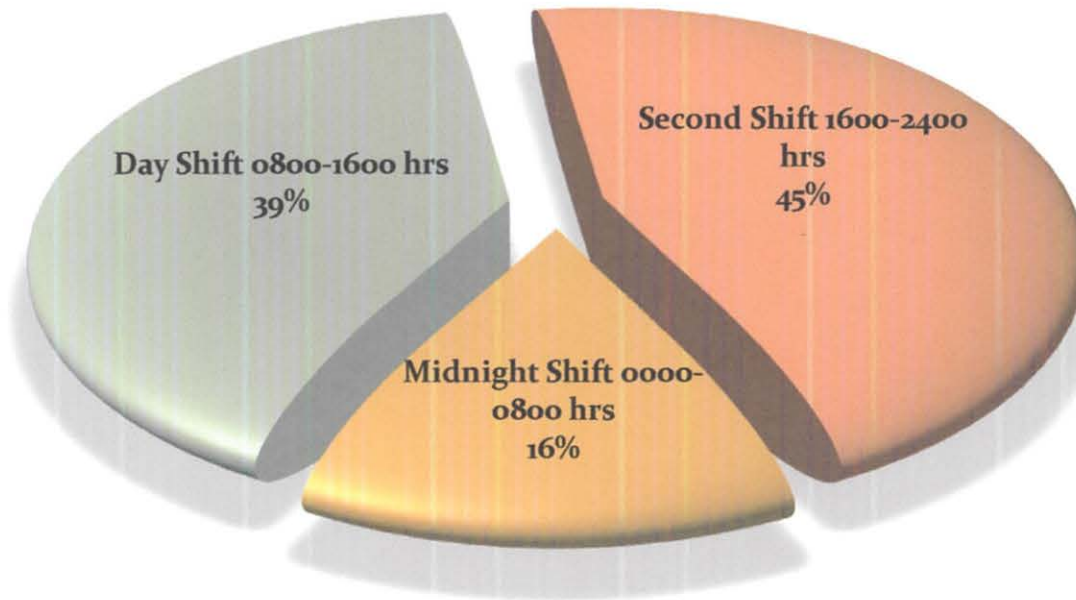


## 2012 Percentage of Calls by Day of Occurrence



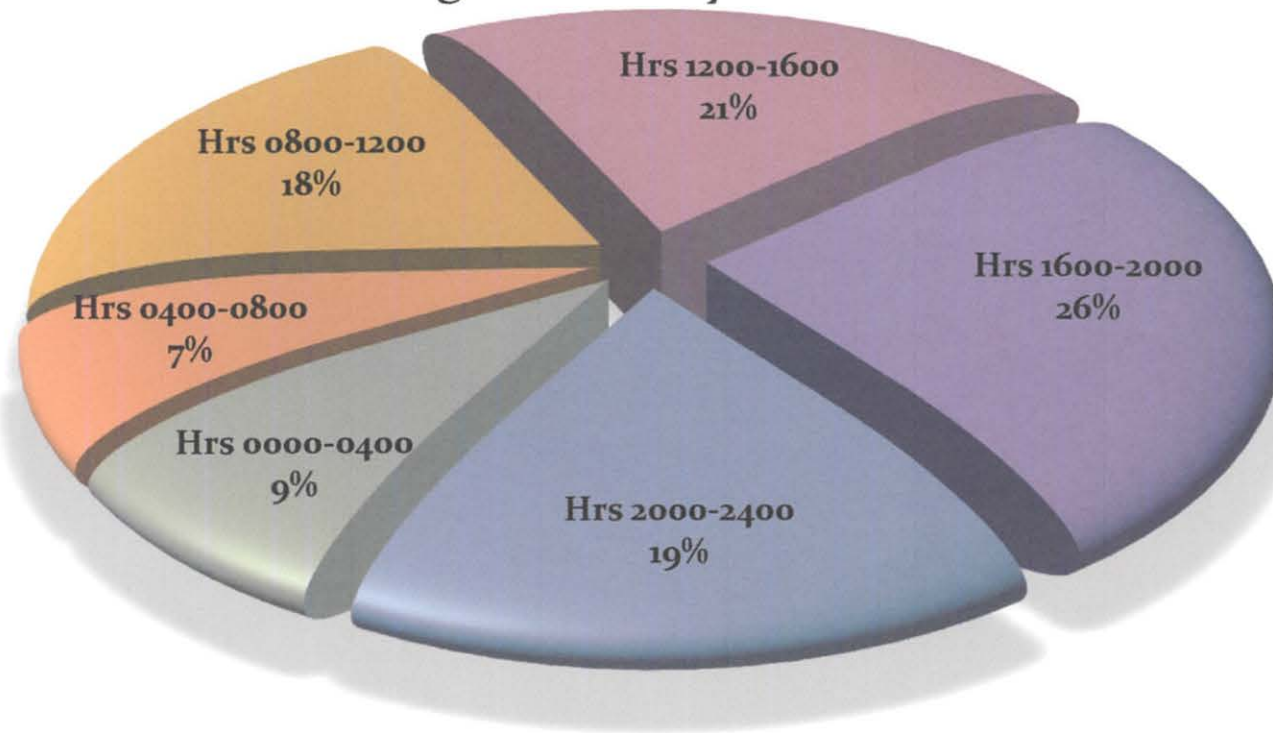
Day of Week	Number of Calls
Monday	434
Tuesday	491
Wednesday	540
Thursday	525
Friday	545
Saturday	563
Sunday	453

## 2012 Percentage of Calls by Shift



Shift	Number of Calls
Day Shift 0800-1600 hrs	1,394
Second Shift 1600-2400 hrs	1,586
Midnight Shift 0000-0800 hrs	571

## 2012 Percentage of Calls by Time of Occurrence



Hours	Number of Calls
Hrs 0000-0400	308
Hrs 0400-0800	263
Hrs 0800-1200	653
Hrs 1200-1600	741
Hrs 1600-2000	915
Hrs 2000-2400	671



The Coles County Sheriff's Office ended the year with a surplus of funds, we are leading the way in liquid propane powered police vehicles, we saved 34% in over-time, and we decreased our sick time usage by 56%.

In patrol, we increased the success rate of warrant service, we increased our patrol mileage by 22%, the number of vehicle accidents/crashes decreased by 8%, and the number of fatal crashes decreased.

In corrections, our average inmate population decreased by 20, our out of network inmate medical claims were down 43%, we decreased the cost of an inmate meal by 25%, we were in total compliance with the jail inspection, and we transported more inmates to court than ever before.

Our investigations section investigated 15% more cases than last year, our case clearance rate is 16% better than the national average, our reported property crimes went down 8%, and our UCR crimes decreased by 7%, and reported crimes decreased in Ashmore.

On the down side we cut patrol training time by 32%, we cut firearms training, our civil process success rate was only 80%-it's lowest ever, response times went up, and crime in Humboldt went up by an alarming rate.

In conclusion, I hope the information provided has been of interest and given you a "peek" at what your sheriff's office does on a daily basis. This report will serve as a foundation block of which we will build upon into the future. In these tough economic times we have to stretch our tax dollars, be frugal, and at the same time keep our officers safe and the community we serve safe. The Men and women of the Coles County Sheriff's Office are proud of the job they do and each and every one of them serves our community with pride and honor. All of our strategies have the goal of decreasing crime, making us more efficient, and ultimately making our community a safer place to live.