



Minutes of the Regularly Scheduled  
Edgar County Highway Department  
Road and Bridge / MFT Committee Meeting

April 15, 2013

Attendance

<input checked="" type="checkbox"/> Chris Patrick	<input checked="" type="checkbox"/> Mike Heltsley
<input checked="" type="checkbox"/> Karl Farnham	<input checked="" type="checkbox"/> Jeff Voigt
<input checked="" type="checkbox"/> Ben Jenness	<input checked="" type="checkbox"/> Alan Zuber
<input checked="" type="checkbox"/> Aaron Lawson	<input checked="" type="checkbox"/> Dan Bruner

Agenda Discussion Items:

1. MEETING CALLED TO ORDER: by County Engineer. Question was raised about whether the meeting was posted correctly. County engineer stated that the meeting was posted on the county website and the bulletin board. Recommendation was made to post agenda on the door rather than the bulletin board for public viewing.
2. APPROVE MINUTES: of 4/1/13.
3. REVIEW CLAIMS Presented
4. DISCUSSION COUNTY BOARD SPECIAL MEETING 4/13/13 County engineer asked if there were any comments regarding the resolutions passed at the special meeting. Board questioned whether two committees were still needed moving forward. County engineer stated that he was comfortable with whatever decision the board made. Decision was made to continue with two committees with meetings to run concurrently. Board clarified that all board members were accounted for within the two committees.
5. RESOLUTION AUTHORIZING COUNTY BOARD VICE CHAIR TO SIGN BLR 05510 LOCAL AGENCY/CONSULTANT AGREEMENT WITH KNIGHT AND ASSOCIATES SURVEYING TO APPROPRIATE MOTOR FUEL TAX FUNDS FOR VARIOUS SURVEYING. County engineer stated agenda items 5-23 were the items that were included on the upcoming county board meeting and read the item to see if the board had any questions. Board questioned the dollar amount of the agreement. County engineer stated the contract was a not to exceed time and material contract.

6. RESOLUTION AUTHORIZING COUNTY BOARD VICE CHAIR TO SIGN BLR 05511 LOCAL AGENCY/CONSULTANT AGREEMENT WITH HILLARD BOOKKEEPING SERVICE TO APPROPRIATE MOTOR FUEL TAX FUNDS FOR VARIOUS CONSTRUCTION GUIDANCE AND DOCUMENTATION. County engineer stated agenda items 5-23 were the items that were included on the upcoming county board meeting and read the item to see if the board had any questions. County engineer stated that this item was the same as the one passed in January. Board had no questions.
7. RESOLUTION AUTHORIZING COUNTY BOARD VICE CHAIR TO EXECUTE A CONTRACT WITH APPARENT LOW BIDDER FOR THE FOLLOWING: IKE METCALF STORM SEWER PROJECT SECTION 12-00108-03-DR County engineer stated agenda items 5-23 were the items that were included on the upcoming county board meeting and read the item to see if the board had any questions. Board member asked who the low bidder was. County engineer stated the low bidder for Metcalf was Lubovich Excavating out of Clinton Indiana.
8. RESOLUTION AUTHORIZING COUNTY BOARD VICE CHAIR TO EXECUTE A CONTRACT WITH APPARENT LOW BIDDER FOR THE FOLLOWING: IKE BROCTON STORM SEWER PROJECT SEC 12-00108-01-DR County engineer stated agenda items 5-23 were the items that were included on the upcoming county board meeting and read the item to see if the board had any questions. Board asked who the low bidder was. County engineer stated the low bidder was Big O out of Danville Illinois.
9. RESOLUTION AUTHORIZING COUNTY BOARD VICE CHAIR TO SIGN BLR 24310 UNIT PRICE AGREEMENT: COUNTYWIDE SIGN UPGRADE - VARIOUS ROUTES, SEC. 10-00102-00-SG, PROJECT HSIP-0045(047) County engineer stated agenda items 5-23 were the items that were included on the upcoming county board meeting and read the item to see if the board had any questions. Board had no questions on this item.
10. RESOLUTION AUTHORIZING COUNTY BOARD VICE CHAIR TO SIGN BLR 05310 LA/FED PARTICIPATION AGREEMENT: LOWER TERRE HAUTE ROAD / FAU 7573 / FAS 680, SEC. 12-00111-00-RS, PROJECT RS-0680(110) County engineer stated agenda items 5-23 were the items that were included on the upcoming county board meeting and read the item to see if the board had any questions. Board had no questions on this item.

11. RESOLUTION AUTHORIZING COUNTY BOARD VICE CHAIR TO SIGN BLR 05321 TRUCK ACCESS ROUTE PROGRAM (TARP) AGREEMENT: CH 13 CHERRY POINT STREET / FAS 681, SEC. 11-00066-00-RS County engineer stated agenda items 5-23 were the items that were included on the upcoming county board meeting and read the item to see if the board had any questions. County engineer reminded the board that two resolutions were included in the TARP agreements – one for the expenditure of TARP funds and another stating that the route would be posted.
12. RESOLUTION AUTHORIZING COUNTY BOARD VICE CHAIR TO SIGN BLR 05321 TRUCK ACCESS ROUTE PROGRAM (TARP) AGREEMENT: CH 1 VERMILION ROAD / FAS 678, SEC. 12-00109-00-RS County engineer stated agenda items 5-23 were the items that were included on the upcoming county board meeting and read the item to see if the board had any questions. County engineer reminded the board that two resolutions were included in the TARP agreements – one for the expenditure of TARP funds and another stating that the route would be posted.
13. RESOLUTION AUTHORIZING COUNTY BOARD VICE CHAIR TO SIGN BLR 05321 TRUCK ACCESS ROUTE PROGRAM (TARP) AGREEMENT: CH 11 SHILOH ROAD / FAS 683, SEC. 12-00110-00-RS County engineer stated agenda items 5-23 were the items that were included on the upcoming county board meeting and read the item to see if the board had any questions. County engineer reminded the board that two resolutions were included in the TARP agreements – one for the expenditure of TARP funds and another stating that the route would be posted.
14. RESOLUTION AUTHORIZING COUNTY CLERK TO SIGN AND TRANSMIT TWO CERTIFIED COPIES OF BLR 09215 ANTICIPATION OF TOWNSHIP BRIDGE FUNDS: STRATTON TWNSHP, CATB #251, SEC. 01-13119-00-BR County engineer stated agenda items 5-23 were the items that were included on the upcoming county board meeting and read the item to see if the board had any questions. County engineer reminded the board that these resolutions have not been required in the past and that the resolution should be considered a house-keeping item in the future.
15. RESOLUTION AUTHORIZING COUNTY CLERK TO SIGN AND TRANSMIT TWO CERTIFIED COPIES OF BLR 09215 ANTICIPATION OF TOWNSHIP BRIDGE FUNDS: PARIS TWNSHP, CATB #256, SEC. 76-09114-00-BR-01 County engineer stated agenda items 5-23 were the items that were included on the upcoming county board meeting and read the item to see if the board had any questions. County engineer stated that this resolution was included in the agenda and that similar resolutions would be presented so long as the county continues to build TBP bridges with anticipated funds.

16. RESOLUTION AUTHORIZING COUNTY BOARD VICE CHAIR TO SIGN 1 (ONE) BLR 05212 - LOCAL AGENCY AGREEMENT FOR JURISDICTIONAL TRANSFER KANSAS TOWNSHIP County engineer stated agenda items 5-23 were the items that were included on the upcoming county board meeting and read the item to see if the board had any questions. Board asked for a short explanation as to why the county was transferring routes. County engineer stated that higher travelled township roadways were being traded with lower travelled county highways and that the transfers were included in the long range master plan.
17. RESOLUTION AUTHORIZING COUNTY BOARD VICE CHAIR TO SIGN 2 (TWO) BLR 05212'S - LOCAL AGENCY AGREEMENT FOR JURISDICTIONAL TRANSFER BUCK TOWNSHIP County engineer stated agenda items 5-23 were the items that were included on the upcoming county board meeting and read the item to see if the board had any questions. County engineer used the Redmon Road as an example. Board questioned if the townships can't or won't participate in programs such as the TARP. County engineer stated that he preferred to not state that they can't or won't but instead state that they don't. County board stated that they did not want to take on roadways that the county could not maintain. County engineer stated that the worst case scenario would be that the county would take the road and that it not be improved to a condition that is any better than what it is today. County engineer stated that this would not be a step backward. Board questioned if the road commissioners were in favor of the transfers. County engineer stated that a few of the commissioners were opposed but that the ones involved in these were not. County engineer stated that the timing of these transfers was important. Board had no further questions.
18. RESOLUTION AUTHORIZING COUNTY BOARD VICE CHAIR TO SIGN 2 (TWO) BLR 05212'S - LOCAL AGENCY AGREEMENT FOR JURISDICTIONAL TRANSFER EDGAR TOWNSHIP County engineer stated agenda items 5-23 were the items that were included on the upcoming county board meeting and read the item to see if the board had any questions. Board had no questions on this item.
19. RESOLUTION AUTHORIZING COUNTY BOARD VICE CHAIR TO SIGN 6 (SIX) BLR 05212'S LOCAL AGENCY AGREEMENT FOR JURISDICTIONAL TRANSFER PARIS TOWNSHIP County engineer stated agenda items 5-23 were the items that were included on the upcoming county board meeting and read the item to see if the board had any questions. Board had no questions on this item.

20. RESOLUTION FOR IMPROVEMENT AUTHORIZING COUNTY BOARD VICE CHAIR TO SIGN BLR 09110 APPROPRIATING MOTOR FUEL TAX FOR: CH 31 OLD REDMON ROAD, SECTION 13-00116-00-ES County engineer stated agenda items 5-23 were the items that were included on the upcoming county board meeting and read the item to see if the board had any questions. County engineer stated that this resolution was intended to perform preliminary engineering on the Redmon Road so as to position the county to seek additional dollars. County engineer stated that the county will want to work towards an improvement with day labor. Board had no further questions on this item.
21. RESOLUTION AUTHORIZING COUNTY BOARD VICE CHAIR TO GRANT A SET BACK VARIANCE FOR REED SUGAR GROVE CEMETERY, BROUILLETS CREEK TOWNSHIP, CH 8 (1625TH ROAD) FOR THE CONSTRUCTION OF CEMETERY PLOTS. County engineer stated agenda items 5-23 were the items that were included on the upcoming county board meeting and read the item to see if the board had any questions. County engineer stated that a resolution was needed to grant a variance to allow for work within the building setback. County engineer stated that a variance to allow for a 50' setback would be recommended along the county highway. Board had no further questions on this item.
22. RESOLUTION AUTHORIZING COUNTY BOARD VICE CHAIR TO GRANT A SET BACK VARIANCE FOR REED SUGAR GROVE CEMETERY, BROUILLETS CREEK TOWNSHIP, TR 338 (2300TH STREET) FOR THE CONSTRUCTION OF CEMETERY PLOTS. County engineer stated agenda items 5-23 were the items that were included on the upcoming county board meeting and read the item to see if the board had any questions. County engineer stated that a resolution was needed to grant a variance to allow for work within the building setback. County engineer stated that a variance to allow for a 35' setback would be recommended along the township highway as they are already that close with existing plots. Board had no further questions.
23. CIP FEDERAL PROJECT UPDATE GRANDVIEW CURVES / HEELENS DIP / FARNHAMS BRIDGE / MAJOR BRIDGE / CLINTON ROAD URBAN / CH 8 BROCTON URBAN / CH 8 RURAL RS / CLINTON RD RURAL RS County engineer reviewed the currently programmed federal projects with the board to see if the board had any questions. Board had none.
24. CIP OTHER PROJECT UPDATE ONE O'CLOCK ROAD / PRESTON ROAD / STRATTON BRIDGE / TRAILS County engineer reviewed the currently programmed state and local projects with the board to see if the board had any questions. Board had none.

25. UPDATE IKE PROJECTS TO INCLUDE BUDGET MODIFICATION. County engineer informed the board that additional dollars were secured for the 4 IKE projects. Board asked if the money would be used to expand the projects. County engineer stated that the money would be used to fund the larger originally scoped project that exceeded the base bid budget. Board questioned the status of the Kansas project. County engineer stated that the grant modification had been submitted and that the environmental review process would basically have to start over. Board asked if the entities involved were in full support. County engineer stated that the village, school, drainage district, and property owners all signed letters of no significant objection. Board had no further questions.
26. UPDATE HIGH SCHOOL ROAD & CROSSING SAFETY APPLICATION County engineer informed the board that none of the ICC GCPF applications were selected as they were not listed on the recently announced 5 year program. County engineer stated that in addition to the ICC GCPF, an IDOT crossing safety application was also submitted for the crossing on the High School Road and that IDOT would likely fund the signals and gates. County engineer stated that the approach work would need to be funded locally, some of which with the joint agreement with Paris Township. Board questioned whether the bonds to build the school were sold. County engineer stated that he was unsure if the proceeds from the bond sale would be used on the school but that the county would proceed as if the school would be built. County engineer indicated that additional funding for the road work was being sought. Board questioned if money was available for a signal at the route 1 intersection. County engineer stated that IDOT was asked to participate in an intersection improvement and was told that funding was not available. County engineer wished to emphasize that the highway department has no control over the perceived safety issue and reminded the board that the county does not even have jurisdiction over the road. County engineer stated that a preliminary design was done in house for an improvement to the intersection and that the county did not have the resources to fund such an improvement. County engineer stated that it was highly unlikely that this improvement would be completed and that the board would need to be willing to settle for something much less. Board asked if the National Guard would participate in the improvement. County engineer stated that discussions with the consultant working on the Guard's improvement was unsure of the timeline for their project. Board agreed to proceed and had no further questions.
27. TBP LAPSE POOL / STATE CAPITAL IMPROVEMENT PLAN County engineer reminded the board that a TBP Lapse Pool solicitation was out with candidate projects due by 5/1/13. County engineer stated that work was being done to submit the Grandview Township (400<sup>th</sup> Road) project. County engineer also informed the board that Edgar County would like for the High School Road to be considered in any upcoming 2013 capital plan.

Board member suggested that the “high spot” on CH 12 south be considered as an accident recently occurred there. County engineer stated that this location was not eligible for TBP dollars but that the county was currently looking at it. County engineer stated that funding for such an improvement was not in the program.

28. EMPLOYMENT County engineer informed the board that three of the Junior Laborers from last year were offered positions for the summer and that additional hires were still under consideration.
29. OLD BUSINESS / NEW BUSINESS County engineer asked if the board if they had any old or new business. Hearing none, a brief discussion occurred regarding the amount of time needed to pass all of these resolutions at a regularly scheduled meeting. Board suggested that all of the resolutions be brought forward on Wednesday.
30. PUBLIC COMMENT Mr. Kirk Allen questioned the board on how they could pass a resolution that restricts the constitutional rights and requirements of an elected official and encouraged the board to take that question to the states attorney. Mr. Allen stated that all officials shall have the powers and duties granted by law and that the board does not have the right to pass a resolution to take those duties away. Board member stated that the board was following what the states attorney recommended and that would be the interpretation that would have to be followed. Mr. Allen suggested that the interpretation may be wrong if it is deemed unconstitutional and referenced another matter. Mr. Allen stated that the resolution was taking duties away and setting precedence for this to happen again. He again encouraged the board to ask the question since he felt that a citizen could not. Board member asked if the county engineer should be the one to sign agreements. County engineer stated that the agreements did allow for the board to appoint someone other than the chairman to sign. Mr. Allen stated that the signing of the agreement was not what he was concerned about but instead the fact that a resolution was passed that prevented an elected official from even participating in a discussion on items that he was supposed to be deciding upon on behalf of the electorate. Mr. Allen stated that he did not think that the board could do such with a resolution. Mr. Allen wished to clarify that the accident that occurred on CH 12 was not in the vicinity of the “high spot” that was referenced earlier in the meeting. County engineer asked the board if he had properly responded to the question raised regarding the county engineer signing agreements. County engineer referenced other occasions where the board passed a resolution authorizing the county engineer to sign a document.
31. MEETING ADJOURNED: by County Engineer. Minutes submitted by County Engineer.

County Board Chairman was in attendance but did not participate in any discussions.